



# COUNTY OF NORTHAMPTON

## DEPARTMENT OF HUMAN SERVICES

Mental Health/Early Intervention/Developmental Programs Division  
2801 Emrick Boulevard, Bethlehem, PA 18020-8015

TIFFANY ROSSANESE  
ADMINISTRATOR

### REQUEST FOR PROPOSALS

for

MENTAL HEALTH SERVICES

### GENERAL INFORMATION FOR APPLICANTS

#### INTRODUCTION

This request for proposals (RFP) for Mental Health services provides interested applicants with the information, forms and instructions to prepare and submit proposals for consideration by Northampton County Mental Health for the coming Fiscal Year.

#### SERVICES

The services currently purchased by Northampton County are of the following types:

- Community and Residential Mental Health Services (Treatment and Recovery Supports)
- Case Management Services (ICM, TCM, BCM)
- Housing Supports (including shelter)
- Student Assistance Program
- Incident Management and HCSIS Technical Assistance
- Community Education
- Employment services
- Assertive Community Treatment (ACT)
- Children's Mental Health Services
- Peer Support Services

#### SELECTION CRITERIA

##### Proposals will be reviewed and judged considering the following factors:

1. accuracy and thoroughness of proposal content
2. adherence to all requirements stipulated
3. demonstrated ability to provide services
4. program adherence to state and federal program and fiscal regulations

#### REJECTION OF PROPOSALS

The County Mental Health Division reserves the right to reject any and all proposals received as a result of the RFP, or to negotiate further with applicants for any or all of the services proposed. **Submission of a proposal to the County does not guarantee funding for the services proposed.**

#### CONTRACT

Mental Health Unit  
Phone: (610) 829-4840  
Fax: (610) 974-7596

Developmental Programs Unit  
Phone: (610) 829-4750  
Fax: (610) 997-5830

Early Intervention Unit  
Phone: (610) 829-4770  
Fax: (610) 997-5841

The applicant agrees to assume responsibility for the provision of all services offered in the proposal by July 1<sup>st</sup> and to maintain all aspects of the contracted agreement and subsequent amendments throughout the designated period which ends June 30th. A copy of the standard contract format currently in use by the County is available upon request. The requirements regarding insurance, audits, human rights, etc. which would be incorporated into any final agreement are included in the contract's body or appendices.

**PROPOSALS ARE DUE TO THE COUNTY BY**  
**April 26, 2019 by 4:00 p.m**  
**All Requests for Proposals should be submitted**  
**electronically to**  
**dmeeko@northamptoncounty.org**

Any technical assistance required, or questions needing a response will be individually provided. All requests for such assistance should be put in writing and submitted no later than April 12, 2019. Responses will be returned by the appropriate staff person as soon as possible, but no later than 5 work days after submission.