



COUNTY OF NORTHAMPTON

DEPARTMENT OF HUMAN SERVICES Drug & Alcohol Division

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Tiffany Rossanese
ADMINISTRATOR

REQUEST FOR PROPOSALS

for

Prevention, Intervention and Outpatient Treatment Services,
And Recovery Oriented Systems of Care Support Services

GENERAL INFORMATION FOR APPLICANTS

INTRODUCTION

This request for proposals (RFP) for prevention, intervention and outpatient treatment services provides interested applicants with the information, forms and instructions to prepare and submit proposals for consideration by Northampton County Drug and Alcohol Programs for the coming Fiscal Year.

SERVICE DESCRIPTIONS

The services currently purchased by Northampton Counties are of the following types:

1. **Prevention.** Services desired include, but are not limited to: information dissemination; education; alternatives; problem identification and referral, community-based process, and environmental. All successful applicants must fulfill the Department of Drug & Alcohol Program training requirements for the Performance Based Prevention System (PBPS). Furthermore, the proposed services need to address the areas identified in the Northampton County Prevention Needs Assessment and Plan.
2. **Intervention.**
 - a. Student Assistance Program (SAP) Services. These are school-based services designed to identify and intervene with youth whose behavior indicates they may have a problem with alcohol and other drugs.
3. **Partial Hospitalization (Outpatient).** Provision of treatment services for approximately 6-8 hours per day per client or a minimum of 10 hours per week. A separate license is required for this service.
4. **Assessment Service-** This service entails the clinical gathering of all information pertinent to a client's need for drug & alcohol or gambling treatment services. Familiarity with specialized treatment needs and providers are an important part of this service. This service provider will also be expected to do bed searches, and coordinate the placement of clients with SCA staff. This service must adhere to the Department of Drug & Alcohol Programs assessment requirements, and employ the Pennsylvania Client Placement Criteria to determine level of care.
5. **Intensive Outpatient Services.** Provision of treatment services within a five (5) or six (6) week outpatient program allowing people to participate in a day treatment process 3-4 times a week. Services may range from 5-9 hours per week.
6. **Outpatient Services.** The provision of counseling services on a regular and predetermined schedule. Contracted services include treatment services for men, women, and adolescents.

7. **Medication Assisted Treatment.** The provision of a pre-approved medication protocol in conjunction with counseling.
8. **Hepatitis C.** Testing and case management services as detailed in the contract with DDAP.
9. **Transitional Housing.** Temporary shelter for individuals in need of short-term housing in a pre-treatment, post treatment or current outpatient treatment status.
10. **Recovery Oriented Systems of Care (ROSC)** (includes Recovery Centers)
As we incorporate this philosophy into our prevention and treatment system, proposals to provide services consistent with this agenda will be considered. To familiarize yourself with the model, please see the site below:
<http://www.pacdaa.org/Pages/RecoveryOrientedSystemsofCare.aspx>

SELECTION CRITERIA

Proposals will be reviewed and judged considering the following factors:

1. accuracy and thoroughness of proposal content
2. adherence to all requirements stipulated
3. demonstrated ability to provide services
4. provision of effective evidence based programs

REJECTION OF PROPOSALS

The County Drug and Alcohol Program reserves the right to reject any and all proposals received as a result of the RFP, or to negotiate further with applicants for any or all of the services proposed.

CONTRACT

The applicant agrees to assume responsibility for the provision of all services offered in the proposal by July 1st and to maintain all aspects of the contracted agreement and subsequent amendments throughout the designated period which ends June 30th. A copy of the standard contract format currently in use by the County is available upon request. The requirements regarding insurance, audits, human rights, etc. which would be incorporated into any final agreement are included in the contract's body or appendices.

PROPOSALS ARE DUE TO THE COUNTY BY

April 28, 2017 by 4:00 p.m

All Requests for Proposals should be submitted electronically to
trossanese@northamptoncounty.org

A pre-proposal meeting is not scheduled. Any technical assistance required, or questions needing a response will be individually provided. All requests for such assistance should be put in writing and submitted no later than April 17, 2017. Responses will be returned by the appropriate staff person as soon as possible, but no later than 5 work days after submission.