



# COUNTY OF NORTHAMPTON

## DEPARTMENT OF HUMAN SERVICES

### Drug & Alcohol Division

2801 Emrick Boulevard • Bethlehem, PA 18020-8015

Phone: (610) 829-4725 Fax: (610) 997-5859

**Elizabeth Miller**  
ADMINISTRATOR

## **REQUEST FOR PROPOSALS**

for

Prevention, Intervention and Outpatient Treatment Services,  
And Recovery Oriented Systems of Care Support Services

### GENERAL INFORMATION FOR APPLICANTS

#### INTRODUCTION

This request for proposals (RFP) for prevention, intervention and outpatient treatment services provides interested applicants with the information, forms and instructions to prepare and submit proposals for consideration by Northampton County Drug and Alcohol Programs for the coming Fiscal Year.

Note: DDAP manuals - available on their website - have been updated for July 1, 2020-June 30, 2025, the 5-year grant agreement between the SCA and DDAP.

#### SERVICE DESCRIPTIONS

The services currently purchased by Northampton Counties are of the following types:

1. **Prevention.** Services desired include, but are not limited to: information dissemination; education; alternatives; problem identification and referral, community-based process, and environmental. All successful applicants must fulfill the Department of Drug & Alcohol Program training requirements. Furthermore, the proposed services need to address the areas identified in the Northampton County Prevention Needs Assessment and Plan.
2. **Case management.** This service includes assessment using the ASAM and referral services for clients in need of services.
3. **Intervention.** Student Assistance Program (SAP) Services. These are school-based services designed to identify and intervene with youth whose behavior may indicate a problem with alcohol and other drugs.
4. **Recovery Support Services.** These services include Certified Recovery Specialists (CRS) and Certified Family Recovery Specialists (CFRS), who provide support services to clients.
5. **Intensive Outpatient Services.** Provision of treatment services within a five (5) or six (6) week outpatient program allowing people to participate in a day treatment process 3-4 times a week. Services may range from 5-9 hours per week.
6. **Outpatient Services.** The provision of counseling services on a regular and predetermined schedule. Contracted services include treatment services for men, women, and adolescents.
7. **Medication Assisted Treatment.** The provision of a pre-approved medication protocol in conjunction with counseling.

8. **Hepatitis C.** Testing and case management services as detailed in the contract with DDAP.
9. **Transitional Housing.** Temporary shelter for individuals in need of short-term housing in a pre-treatment, post treatment or current outpatient treatment status.
10. **Recovery Oriented Systems of Care (ROSC)** (includes Recovery Centers)  
These services are designed to promote recovery from substance use disorder. These services benefit those in recovery as well as family/friends of those in recovery.

## **SELECTION CRITERIA**

### **Proposals will be reviewed and judged considering the following factors:**

1. Accuracy and thoroughness of proposal content
2. Adherence to all requirements stipulated
3. Demonstrated ability to provide services
4. Provision of effective evidence based programs
5. Demonstrated outcome data and reports

## **REJECTION OF PROPOSALS**

The County Drug and Alcohol Program reserves the right to reject any and all proposals received as a result of the RFP, or to negotiate further with applicants for any or all of the services proposed.

## **CONTRACT**

The applicant agrees to assume responsibility for the provision of all services offered in the proposal by July 1, 2021 and to maintain all aspects of the contracted agreement and subsequent amendments throughout the designated period, which ends June 30, 2022. A copy of the standard contract format currently in use by the County is available upon request. The requirements regarding insurance, audits, human rights, etc. which would be incorporated into any final agreement are included in the contract's body or appendices.

**PROPOSALS ARE DUE TO THE SCA BY  
March 30, 2021**

**All Requests for Proposals should be submitted electronically to**

**[Emiller@northamptoncounty.org](mailto:Emiller@northamptoncounty.org)**  
**and**  
**[rkcheema@northamptoncounty.org](mailto:rkcheema@northamptoncounty.org)**

A pre-proposal meeting is not scheduled. Any technical assistance required, or questions needing a response will be individually provided. All requests for such assistance should be put in writing and submitted no later than March 15, 2021. Responses will be returned by the appropriate staff person as soon as possible.