

HUGH MOORE TRUST BOARD MINUTES

August 3, 2021

4:00 p.m.

1. **Call to Order:** Mr. Lamont McClure called the meeting to order at 4:03 p.m.
2. **Call of the Roll:** The following appointees to the Retirement Board were present: Mr. Lamont McClure, County Executive; Ms. Lori Vargo Heffner, Council President (by phone); Mr. William McGee, Council Vice President (by phone); Mr. Ronald Heckman, Council Member (by phone); Mr. Thomas Guth, active employee Member of Northampton County Retirement system; Mr. Gerald Seyfried, Retiree Member; and Mr. Stephen Barron, Director of Fiscal Affairs.

Others Present – Mr. John Spagnola, PFM; Mr. Bryce Meyers, Fiscal Affairs; Ms. Kathleen Wedge, Board Secretary; Ms. Danielle Mutarelli, Human Resources; Ms. Stephanie Hann, Human Resources.

3. **Courtesy of the Floor** – None.
4. **Approval of the April 29, 2021 Hugh Moore Trust minutes.** Ms. Vargo Heffner made a Motion to approve the minutes of the April 29, 2021 board meeting. Mr. Barron seconded the Motion. The vote to approve was unanimous.
5. **Suspend Performance Report** – Mr. Seyfried made a Motion to suspend the performance reports until Mr. Spagnola arrived. Mr. Barron seconded the Motion. The vote to approve was unanimous.
6. **Approval of Hugh Moore Trust Fund Earnings Transfer** – Mr. Barron presented a request to transfer funds from the Hugh Moore fund to the general fund, which is an annual reimbursement for the expenses of maintaining Hugh Moore Park. This year's request is \$435,440.98. The Hugh Moore fund currently holds \$1.9 million and must maintain a minimum balance of one million dollars. Mr. Barron stated that the fund will remain in excellent health if the transfer is approved.

Ms. Vargo Heffner made a Motion to approve the funds transfer. Mr. Seyfried seconded the Motion. The board voted and the Motion was approved by acclamation.

7. **Performance Updates – PFM, John Spagnola.** Mr. Spagnola gave the presentation of the fund's performance in the 2nd quarter of 2021.

Hugh Moore Trust Fund market value as of June 30, 2021 = \$1,959,662

As of June 30, 2021:

Q2 gain:	5.85 percent
Gain since inception:	12.69 percent (inception date is 12/1/2020)
YTD gain:	8.78 percent
1-year gain:	N/A
3-year gain:	N/A
5-year gain:	N/A

Mr. Spagnola stated that the fund is off to a good start, and is making double digit returns since its inception with PFM. The fund's asset allocation is 65 percent equity and 35 percent fixed income, which is similar to how PFM manages the Pension and OPEB funds.

8. **PFM Acquisition by U.S. Bank** – Mr. Spagnola informed the board that it was announced on July 8, 2021 that U.S. Bank is acquiring PFM Asset Management. PFM will continue to operate as a separate registered investment advisor as “PFM Asset Management, a division of USBAM”. Mr. Spagnola will continue to represent our account, the entire team is moving and there will be no change in delivery of services. The acquisition of PFM by U.S. Bank strengthens PFM's resources for cyber security, compliance, hiring, and liquidity. The change in control closes in November or December, and our contract will move to U.S. Bank at that time should we not take action.

Mr. Barron made a Motion to continue to work with PFM as a division of U.S. Bank. The Motion was seconded by Mr. McGee. The Motion was approved by acclamation.

9. **Adjournment** – Mr. Seyfried made a Motion to adjourn the meeting. The Hugh Moore Trust meeting adjourned at 5:21 p.m.