

Gracedale Advisory Board  
September 12, 2019  
Minutes

Members Present: Lori Vargo Heffner, Susan Lawrence, Maryann Schmoyer, LuAnn Vogel, James Irwin

Members Absent: Marianne Schweitzer, MaryAnn McEvoy

Public Present:

Staff Present: Becky Bartlett, Amy Kahler, Jennifer Stewart-King, Bryan Dunlap

**Call to Order/Welcome:**

The meeting was called to order by J. Irwin, Chair.

**Approval of May's Minutes:**

A motion was made by Susan Lawrence and seconded by Lori Vargo Heffner to accept the minutes from the May meeting. Motion carried once amendment took place under Chair Report.

**Courtesy of the Floor:**

By Guests: No one present

By Board Members: Nothing to report.

**Chair Report:**

Nothing to report.

**Director of Human Services Report:**

Not present.

**Gracedale Administrator's Report:**

B. Dunlap reported that the information provided is July's information. Reported that the average census is 644. Our target would be 670. We have increased our outreach. Hours per patient day is 3.34 with an annual average of 3.41.

Revenue is down since 2018, census is down and expenses are up to \$5.1 million. IGT net gain is up since 2018. We are upgrading different items in the facility from new equipment, resident furniture, nurses call bell/paging system, and electronic health record system.

Currently had 121 inquires, 33 admissions and 27 discharges.

We have hired 26 new employees and terminated 14. There were 18 less call outs for FMLA/IFMLA. CNA/LPN vacancies are up but RN vacancies are down.

Workers Compensation claims are 4 for the month with 124 days loss. We have 7 modified duty claims with 121 days loss.

Wounds/infections for the month total 55 on 51 residents. 20 have healed, 15 are no longer tracked. Infections are up by 3 with 35% required reporting. We have new initiatives in place to assess wounds such as new digital imaging, and new plan of care.

Incident/wounds increased 18 which brings it to 334 this includes falls and medication errors. We have increased our training. Our focus is on resident safety and improving their environment. Our Assaults decreased whether they were resident/resident or resident/staff. We have improved an area on Tower 9 making a "Quiet Area". Hoping this will give some of our residents something else to focus on. We have placed items/activities to occupy their time such as bubble pictures and color lights.

In Quality measures we are currently 7/17. 67.5% of our short term residents have made improvement. We currently are favorable in our short term areas: new/worsen pressure ulcers, functional improvement. Long term: high risk pressure ulcers, physical restraints, depression symptoms, excessive weight loss are some. We continue to look/monitor areas that we are able to fix.

J. Stewart-King advised that we did receive our 3<sup>rd</sup> star back, but this does not mean we not looking to increase that. She advised that State Surveyors may visit anywhere from November through February. We are currently working with a "Team" of different employees to take part in a mock survey.

**Other Business:**

January 20, 2020 CHC will be effective. Monthly payments (appendix 4), payments together.

B. Bartlett advised that she had attended Family Fest, and had a blast along with everyone else looked like they were enjoying themselves also.

L. Vargo Heffner inquired how/what we are doing to try to boost morale. J. Stewart-King advised we are making ourselves available. DON/ADON's are on the floors all hours/shifts. Staff seems to be trusting administration more. Currently working with AFSCME/Steel Workers and have had productive meeting. We have noticed that mentoring is not taking place with new

employees like we would like. We are trying to ask for extra pay for the employees that are mentoring, so they will continue and want to do it. We are asking floors if they need extra time, we are providing them with that time. We launched On-Shift Engage which gives us immediate feedback on what is going on with staff and how they are feeling. This information can be reported to us anonymously. Currently we are averaging about 65% good/positive feedback.

Budget info- requesting 2 new RNAC positions. They do need to be an RN. (Assessments need to be done and that is done by RN's) report is signed off on and reported to Medicare, VA....

J. Irwin- indicated that the RNAC's do not assist in covering the floors.

Also a cross in the union/they are not union when working as an RNAC

**Next Meeting:**

J. Irwin reminded Advisory Board members that the next meeting will be held on November 8<sup>th</sup>, 2019, at 9:30AM.

A motion was made by Lori Vargo Heffner and seconded by Susan Lawrence to adjourn.  
Meeting adjourned at 3:15pm.

Respectfully submitted,  
Amy E. Kahler