

Gracedale Advisory Board
January 10, 2019
Minutes

Members Present: Lori Vargo Heffner, Susan Lawrence, Maryann Schmoyer, LuAnn Vogel, Marianne Schweitzer, James Irwin

Members Absent: Deborah DeNardo, J.D., Rosemarie Fehr, MaryAnn McEvoy, Kenneth Sun

Public Present:

Staff Present: Becky Bartlett, Jennifer Stewart-King, Bryan Dunlap, Amy Kahler

Call to Order/Welcome:

The meeting was called to order by J. Irwin, Chair. He extended a welcome to the visitors.

Approval of May's Minutes:

A motion was made by Susan Lawrence and seconded by Marianne Schmoyer to accept the minutes from the November meeting. Motion carried.

Courtesy of the Floor:

By Guests: B. Bartlett congratulated Jennifer as becoming Interim Administrator. She was present when generators were started, they started immediately and worked great. Asked about letters to remove to members, and what we were doing on this. After discussion since members would like to change the By-Laws we would hold off.

Chair Report:

J. Irwin just advised that he has nothing to report and that we will discuss reorganization of board.

Director of Human Services Report:

Not present

Gracedale Administrator's Report:

J. Stewart-King introduced Bryan Dunlap our Lead Accountant in our business office and will be Assistant Administrator in training. Currently taking courses. Welcomed by the board.

Admissions are 666 a little below the average census, but we often see this due to the holidays. We are already seeing an influx of referrals coming in. Insurance remain the same. Conversion time is approximately 12 minutes. Cost per resident day \$234.08. Accounts receivable is 98%. Medicare reimbursement is down at \$516.08 a day. Part B is at \$164.00. Nursing PPD hours of overtime are a little high with holidays. 6 LPN's joined our new class. We are marketing and advertising more. We have cancelled Agency Staff on a couple days due to having enough.

We were in our survey time frame for Department of Health and Life Safety. Department of Health reported 11 deficiencies, D rating, which was under the new survey guidelines. They have accepted our Plan of Correction. Life Safety reported 31 deficiencies, E rating, also under new survey guidelines. Plan of Correction was submitted and accepted.

A new supervisor, Kirby, has filled the vacant Assistant Director of Nursing spot, and started training to transition into the position.

Reportable infections of 18. Which included UTI, GI infections, and Flu.

Quality measures is at 3.8% for falls, we are in the process of forming a new Falls Committee along with a new form/way of looking at falls. A Pain Committee is also being formed and assessing residents.

We currently have 1 restraint. Decline in ADL, we are seeing a little spike in need for help. Weight loss remains same. Pressure ulcer reported on 60 residents, by the end of the month 47 were reported. We see an increase due to a lot more residents on hospice. We are trying to fill position to assist with looking at these pressure ulcers.

FML/IFML usage is up.

We will be redoing the report so it is more user friendly.

Other Business:

**Susan Wandalowski asked if we can move date and time by vote. B. Bartlett is looking into it, and will let us know. And would like us to revise the by-laws.

J. Irwin advised, if everyone is in agreement, he will chair the board until we find someone. All Board Members agreed.

J. Irwin advised that all Board Members will need to review by-laws and bring any amendments, questions, or suggestions to the next meeting. It has been requested of all board members that the meeting be held earlier in the day. J. Irwin has asked that I email all Board Members with the current By-Laws and request that they either bring or come to the next meeting so By-Laws may be amended and submitted to appropriate County Departments for approval.

Next Meeting:

J. Irwin reminded Advisory Board members that the next meeting will be held on February 14, at 4:30 PM.

A motion was made by LuAnn Vogel and seconded by Maryann Schmoyer to adjourn. Meeting adjourned at 5:06pm.

Respectfully submitted,
Amy E Kahler