

## INSTRUCTIONS FOR VOTING

1. Please read through the instructions completely. When finished, touch the **“Start Voting”** button.
2. Touch candidate names to make your selections. Your selection will turn **Green**. To change your selection, touch the **Green Box** again and it will de-select that candidate. You may make a new selection.
3. To write-in a candidate, select the **Write-In box**, in the last column, across from the office you wish to write-in. A keyboard will appear. Type in the first and last name of the person of your choice. Touch **“Accept”**. Your write-in choice will appear on the ballot.
4. When you have completed voting and verified your selections, touch the **Green “Print Ballot”** button on the lower right side of the screen. A confirmation message will first be displayed to **“Return to Ballot”** or **“Print”**.
  - To make any changes before printing the voter paper audit trail, touch **“Return to Ballot”**.
  - To proceed with printing the voter paper audit trail, touch **“Print”**. This will print the candidates you have selected on the card and display it in the printer window for your review.
  - Review the card to ensure it represents your selections accurately. Then touch the **“Cast”** button only if what is displayed accurately reflects your choices.
  - If changes need to be made after printing the Voter Paper Audit Trail, touch the **“Quit”** button to cancel the voting session. A poll worker will be signaled to assist you. You must return your spoiled paper audit trail folded to the poll worker in order to receive a new activation card to start the voting process over.