

Re: _____

File# _____

**SUBPOENA TO PRODUCE DOCUMENTS OR THINGS
FOR DISCOVERY PURSUANT TO RULE 4009.22**

To: _____

(Name of Person or Entity)

You are hereby ordered by the Court to produce the following documents or things **within twenty (20) days** after the service of this subpoena:

You may deliver or mail legible copies of the documents or produce things requested by this subpoena, together with the certificate of compliance, to the party making this request **at the address listed below**. You have the right to seek in advance the reasonable cost of preparing the copies or producing the things sought. If you fail to produce the documents or things required by this subpoena **within twenty (20) days** after its service, the party serving this subpoena may seek a court order compelling you to comply with it. **This subpoena was issued at the request of the following person:**



Requested By: _____
(Name & I.D. Number)

(Address)

(Address)

(Telephone Number)

Date: _____

By _____
Clerk of Orphans' Court / Deputy

Commonwealth Of Pennsylvania - County Of Northampton

Re: _____ **File#** _____

To:

(Name of Person or Entity)

Name of Person Served with Subpoena

You are required to complete the following Certificate of Compliance with producing documents or things pursuant to this Subpoena. You must send the documents or things, along with this Certificate of Compliance (with your original signature), to the person at whose request the subpoena was issued (**see address on the reverse**).

Certificate of Compliance with Subpoena to Produce Documents or Things Pursuant to Rule 4009.23

I, _____
Name of Person Served with Subpoena
certify to the best of my knowledge, information and belief, that all
documents or things required to be produced pursuant to the subpoena
issued on _____ have been produced.

Signature of Person Served with Subpoena - *Date*

- **The documents must be mailed to the person making this request not to the Northampton County Court. SEE ADDRESS ON THE REVERSE.**