

Easton, Pennsylvania

September 3, 2020

The regular meeting of the Northampton County Council was held on the above date with the following present: Ronald R. Heckman, President; Lori Vargo Heffner, Vice President; John Cusick; Margaret L. Ferraro; Thomas A. Giovanni; Kevin Lott; William B. McGee; Kerry L. Myers; Tara M. Zrinski; Linda M. Zembo, Clerk to Council; Alene M. Shafnisky, Deputy Clerk to Council and Christopher T. Spadoni, Solicitor to Council.

#### Pledge of Allegiance

Ms. Ferraro led County Council in the pledge of allegiance.

#### Approval of the Minutes - August 20, 2020

Ms. Vargo Heffner made the following motion:

Be It Moved By the Northampton County Council that the minutes of the August 20, 2020 meeting shall be approved.

Mr. Myers seconded the motion.

The minutes were approved by voice acclamation.

#### County Executive Report

Mr. Lamont McClure, County Executive, indicated he had no report.

#### Courtesy of the Floor

Ms. Michele Szoka, 681 Little Creek Road, Lower Mount Bethel Township, PA - provided a spreadsheet of Northampton County Bridge inspections, condition ratings and postings that was used to determine what bridges were deemed structurally deficient (see Attachment #1).

Ms. Szoka stated to be structurally deficient the deck, superstructure or substructure had to be Code 4 (poor condition or worse) or it had to be posted for a weight limit. She further

stated this data was taken from the Pennsylvania Department of Transportation website and was current as of June 30, 2020.

Ms. Szoka advised there was not enough information on the spreadsheet to determine functional obsolescence, but it did show there were a number of bridges in worse shape than Bridge 41 on Little Creek Road, which was needlessly slated for replacement. She noted bridges in worse shape were highlighted in red and Bridge 41 was highlighted in green. She further advised she wanted to compare the bridges highlighted in red to those on the County's Public-Private Public Partnership (P3) list, but her Right-to-Know request was still pending.

Ms. Szoka provided a list she found of the original bridges slated for work in the P3 (see Attachment #2), but was aware that some bridges had been removed and swapped since 2018. She stated on the spreadsheet there were 16 bridges that were in poor condition, which was worse than Bridge 41, and when she searched her list for these 16 bridges she only found three so that meant 13 bridges that needed help were being ignored.

Ms. Szoka advised to fulfill a faulty contract, bridges that completely surpassed the Federal government's baseline sufficiency rating of 50 for replacement are being replaced. She then asked if Bridge 31 in Lower Mount Bethel Township and Meadows Bridge were better candidates for P3 money.

Ms. Szoka stated the argument that Bridge 41 would be more expensive to replace later was bogus and the County should only repair or replace what was needed. She further stated Krieger Construction would get their money, but taxpayer money should be used for community needs and not for the convenience of the construction company.

Ms. Szoka asked County Council not to ignore the situation because it was the path of least resistance. She advised County Council was elected to serve the public and the public was not being served in this instance.

Ms. Jeanette Leggett, 7112 Little Creek Road, Lower Mount Bethel Township, PA - stated in March 2016, County Council committed \$38.5 million to the P3 project for work on 33 bridges. She further stated by August of 2017, the residents of Little Creek Road sought information on how this would affect their township and they were still waiting to have some very basic questions answered.

Ms. Leggett advised County Council and the General Purpose Authority (GPA) continues to ignore the unanimous resolution Lower Mount Bethel Township's Board of Supervisors submitted to them to swap Bridge 41 for Bridge 31.

Ms. Leggett stated no one seems to know why or how these 33 bridges were chosen, but multiple experts had clarified Bridge 41 did not need to be replaced and replacing it was a clear misuse of more than \$1 million of taxpayer money. She further stated both County Council and GPA members have acknowledged that they would not have put Bridge 41 on the list and that Bridge 31, which allowed access to the Delaware River for river rescue and the refilling of fire department water trucks, was currently closed.

Ms. Leggett advised both County Council and GPA members made it very clear that they did not make these choices or create this problem, but by choosing to do nothing they were complicit in the misuse of millions of dollars. She further advised County Council had to decide if they were going to step back and blame others for this current situation and leave a community feeling abandoned as millions of tax dollars were misspent or step up, take action and show the community that they cared about them, their safety and how many tax dollars were used.

Mr. Jason Ruff, 256 Long Alley, Slatington, PA - stated he was currently Slatington Borough Council Vice-President. He further stated he watched the video of the August 20, 2020 meeting and looked at the County's Home Rule Charter (Charter).

Mr. Ruff advised as he was currently running for a State Representative seat that was split between Lehigh and Northampton Counties he did have a stake in what happened in this County. He further advised he understood many members of County Council had the best intentions for moving forward with amending the Charter, but this referendum and the course of action was dangerous.

Mr. Ruff stated he wanted to come tonight to express his thanks to everyone who used the last two weeks to connect with local leaders and to be educated with an open mind and for their willingness to drop the issue because people's basic human rights did not belong on a ballot especially after already having them solidified by the Supreme Court. He further stated while the Lehigh Valley was becoming a more accepting and welcoming place, there were still those who lived in the shadows and as elected leaders they had an obligation to all of the citizens to create communities where everyone could be safe and have the opportunity to thrive.

Mr. Ruff asked County Council not to override the County Executive's veto even though it was not on the agenda because he knew it could be brought up during the meeting.

Mr. Tony Harrison, 377 West Berwick Street, Easton, PA - advised he went through an electrician apprentice program and it was the best decision he ever made. He further advised it was a 184 hours per year/five-year program with 8000 hours of on-the-job training.

Mr. Harrison stated everyone in his organization took pride in their work and did not believe in taking shortcuts. He further stated he knew there were contractors that were hired and then they subcontracted the work out to less qualified individuals.

Mr. Harrison advised this program gave him invaluable experience and the people he worked with continued to add to his education. He further advised this education not only was invaluable to him, but allowed him to give back to his community.

Mr. Harrison stated he would like to see the Responsible Contractor Ordinance (RCO) changed so people could not use a backdoor to bring in less qualified workers.

Mr. Scott Moser, 58 Craigie Street, Palmer Township, PA - advised he supported the amendment to the RCO.

Ms. Corrine Goodwin, 1807 Majorie Drive, Orefield, PA - stated she was the Executive Director of Eastern Pennsylvania Trans Equity Project, which was a grassroots non-profit organization that had a mission of empowering transgender people. She further stated they also focused on building communities and promoting social justice and represented hundreds of this County's citizens.

Ms. Goodwin advised a number of people in her organization were thankful they did not have to come and speak tonight because coming out as a trans-person especially in a public forum could be very intimidating, stigmatizing and even harmful. She further advised 57% of all transgender people have been rejected by their family; 29% have been homeless at some point in their life; 77% of students have been harassed or assaulted in school and only one in five teachers would intervene on their behalf; 37% have been discriminated against in medical settings; 37% have been harassed or denied service in retail stores and 27% go to bed hungry every night.

Ms. Goodwin stated the impact of these issues was isolation and depression resulting in the highest rate of suicide among any minority group in the nation. She further stated she wanted to thank County Council for listening to them over the past two weeks and to all the individuals and civic groups that spoke about this issue.

Ms. Goodwin advised she knew it was challenging to change a position publicly, but the Supreme Court affirmed employment discrimination on the basis of sexual orientation and gender identity was illegal. She further advised five courts have started ruling in cases involving housing, public accommodations, health care and education.

Ms. Goodwin stated there was no reason for County Council to take any further action regarding the Charter and absolutely no reason to put Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) rights or that of any minority up for a vote on the ballot. She further stated after tonight the citizens of the County would know their elected officials listened to them and that was important.

Ms. Goodwin advised that she wanted to thank County Council for letting the County Executive's veto stand and she looked forward to working with them on other issues affecting LGBTQ individuals in the future.

Mr. Pat McInerney, Lower Mount Bethel Township, PA - stated the other night there was a huge fire at PPL and he wanted to make everyone aware that if the one road leading into it had some sort of calamity happen to it, the trucks would not have been able to get there because they could not come across Bridge 31.

Mr. Ed Lansbury, Pennsylvania Foundation for Fair Contracting (PFFC) - advised they monitored prevailing wage work throughout the State to ensure workers were paid properly according to State and Federal laws. He further advised PFFC was driven by the idea of raising the standards of the construction industry by protecting union and non-union workers' rights, increasing market share for responsible bidders, work opportunities for skilled craftsmen and value for taxpayers.

Mr. Lansbury stated many times when there was no RCO the contractor did not follow rules and did not file the certified payroll reports, file them on time or correctly. He further stated with an RCO, a fly-by-night contractor would be less likely to submit a bid on a project so the community would receive a better job overall as the contractor would be reputable and give back to

the community by having an apprenticeship program to teach future generations how this work was done in a safe and environmentally friendly way.

Mr. Lansbury advised RCOs contained requirements that ensured bidders and contractors were abiding by applicable rules and meeting their legal responsibilities. He further advised RCOs ensured that contractors were able to compete on a level playing field and protect workers from exploitation.

Mr. Lansbury stated RCOs provided assurance that responsible contractors and skilled workers were providing taxpayers with efficient and productive construction. He further stated today various public bodies across the State were adopting RCOs to create safer work environments, more on-time completions and lower costs.

#### County Council Comments on the Vetoed Ordinance to Amend the Charter

Mr. Heckman advised he had not received word from any County Council member that they wished to make a motion to override this ordinance, but due to comments made through letters and social media, he wanted to afford them an opportunity to comment on it.

Ms. Zrinski stated she wanted to thank the members of County Council who reached out to the LGBTQ community and listened to what they wanted as she felt it was important to go to the source when deciding issues of human rights. She further stated she understood the intention was to modify the Charter, but the mechanism to do that was obviously flawed when it puts human rights on a referendum so maybe County Council had to think about changing the process.

Ms. Zrinski advised she was very satisfied the Supreme Court was the law of the land and those rights would be protected regardless of what was in the Charter.

Mr. McGee stated he better understood the concerns of the LGBTQ community and was happy with the outcome.

Mr. Lott advised workers should not be discriminated against for any reason so to him it was just adding language the Charter should have and unfortunately, the Charter could only be changed through a referendum. He further advised he did not put enough value on the feelings of the community and after talking to a leader in the community, he realized he made a mistake.

Mr. Lott stated he urged everyone to reach out to County Council as a whole on important issues either through the President of County Council or the Clerk to Council.

Ms. Vargo Heffner advised she agreed with her colleagues in that their intention was never to hurt any member of any community, but only to change the Charter. She further advised she could only look at things with her own inborn bias and it was important to hear from individuals who had other experiences and see it in a different way.

Ms. Vargo Heffner stated she appreciated those who did reach out and communicate with County Council directly. She further stated there were nine members who would listen and needed to hear things so hopefully the dialogue could be kept going with regard to not only this matter, but other matters that came before them.

Ms. Vargo Heffner agreed it was a worker issue, but she heard what Ms. Goodwin stated and some of the issues she brought up were things that should be addressed by the County so she would like to hear more about them.

Mrs. Ferraro advised she could see the purpose behind the ordinance was to bring the Charter into compliance with Federal law, but she was very uncomfortable with giving it to the public to vote on because there was no telling how it was going to go. She further advised she felt this just highlighted another deficiency in the Charter and the need for a charter study commission.

Mrs. Ferraro stated whenever a new law came down from the Federal courts the Charter should be able to be amended so the wording could be same.

Mr. Cusick advised if the Charter was written today, that language would be included. He further advised the appropriate time to change the wording may be during a charter study and not put out as a single referendum issue.

Mr. Giovanni remarked he agreed with everything that the members of County Council have stated.

Mr. Myers stated he was a co-sponsor of this ordinance and he wanted to make it crystal clear there was no malicious intent because the last person in this room who would want to do anything to discriminate against anyone was a man of color. He further stated what was meant to put something in line with everyone else

turned out to be a huge mistake on County Council's part because of the insensitivity to those who were struggling with other things.

Mr. Myers advised as a person who knew what it was like to be discriminated against he wanted to apologize to the community and indicated he wanted to introduce a resolution to address this issue in a different manner.

Mr. Heckman stated after receiving several e-mails and speaking to a number of individuals, he had the sense the well-intended thought of changing the County's constitution by the proper procedure was going to be taken as putting a life decision on the ballot. He further stated he always felt how someone wanted to identify themselves as a free individual in this country was their right and should not be infringed upon.

Mr. Heckman advised for him a positive outcome of this situation was how it spotlighted the importance of communication because after Mr. Adrian Shanker, Bradbury Sullivan LGBT Center, reached out to him, he more fully understood his concerns that extended far beyond what he thought was a well-intentioned action. He further advised it illustrated the need for everyone to speak to each other and reach out to one another because social media all too often did not communicate real information and could twist things in a way that was never intended.

Mr. Heckman stated if some issue comes up, he would ask anyone to reach out to the President or Vice President of County Council. He further stated this was a learning experience for everyone and the last thing anyone wanted to do was to hurt someone.

Mr. Myers advised there were nine members on County Council who had a job to do and if they or the public did not use the power of communication, nothing could be accomplished.

#### Consideration of the Equal Rights Resolution

Mr. Myers introduced the following resolution:

R. 90-2020        **WHEREAS**, it is in the interests of Northampton County and its residents to eradicate discrimination in all of its forms; and

**WHEREAS**, it is the intent of Northampton County Council to promote and protect the rights of all individuals to be free from discrimination; and

**WHEREAS**, Northampton County is to insure that equal opportunities with respect to employment, housing, commercial property, real estate, education, public accommodations, lending practices and real estate practices are afforded to all individuals on equal terms without regard to race, color, ethnicity, national origin, religion, age, disability, source of income, marital status, family status, sex, sexual orientation and/or gender identity or expression; and

**WHEREAS**, Northampton County is to promote the rights and opportunities of all persons to participate in the social, cultural, recreational and economic life to insure equal opportunity for all persons concerning employment, housing accommodation, commercial property, real property, education, public accommodations, lending practices and real estate practices without regard to race, color, ethnicity, national origin, religion, age, disability, source of income, marital status, family status, sex, sexual orientation and/or gender identity or expression.

**IT IS NOW, THEREFORE, RESOLVED** by the Northampton County Council as follows:

1. The above captioned whereas clauses are incorporated herein and made a material part of this Resolution.

2. No individual shall be favored or disfavored with respect to any position or office in employment, housing, commercial property, real estate, education, public accommodations, lending practices and real estate practices because of age, race, color, religion, ethnicity, national origin, disability, source of income, political opinions or affiliation, marital status, family status, sex, sexual orientation, gender identity or expression, or lawful activity in any employee organization.

As there were no questions or comments, Mr. Heckman called for the vote.

The vote: Myers, "yes"; Zrinski, "yes"; Cusick, "yes"; Ferraro, "yes"; Giovanni, "yes" Heckman, "yes"; Lott, "yes"; McGee, "yes" and Vargo Heffner, "yes".

The resolution was adopted by a vote of 9-0.

Public Hearing on the Ordinance Entitled, "AN ORDINANCE AMENDING ORDINANCE NO. 648-2018, Entitled, "AN ORDINANCE OF NORTHAMPTON COUNTY, COMMONWEALTH OF PENNSYLVANIA, PROVIDING FOR THE ADOPTION OF CERTAIN PROCEDURES RELATED TO THE SOLICITATION AND AWARD OF PUBLIC CONTRACTS WITHIN NORTHAMPTON COUNTY; PROVIDING FOR CERTIFICATION REQUIREMENTS FOR PUBLIC CONTRACTORS; PROVIDING FOR CERTIFICATION REQUIREMENTS FOR SUBCONTRACTORS TO PUBLIC CONTRACTS; PROVIDING FOR PUBLIC CONTRACT REVIEW PROCESSES; REPEALING INCONSISTENT ORDINANCES OR PARTS OF ORDINANCES; CONTAINING A SAVINGS CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE"

Mr. Heckman stated Ms. Vargo Heffner and Mr. Myers introduced the following ordinance at the August 20, 2020 meeting:

AN ORDINANCE AMENDING ORDINANCE NO. 648-2018, Entitled, "AN ORDINANCE OF NORTHAMPTON COUNTY, COMMONWEALTH OF PENNSYLVANIA, PROVIDING FOR THE ADOPTION OF CERTAIN PROCEDURES RELATED TO THE SOLICITATION AND AWARD OF PUBLIC CONTRACTS WITHIN NORTHAMPTON COUNTY; PROVIDING FOR CERTIFICATION REQUIREMENTS FOR PUBLIC CONTRACTORS; PROVIDING FOR CERTIFICATION REQUIREMENTS FOR SUBCONTRACTORS TO PUBLIC CONTRACTS; PROVIDING FOR PUBLIC CONTRACT REVIEW PROCESSES; REPEALING INCONSISTENT ORDINANCES OR PARTS OF ORDINANCES; CONTAINING A SAVINGS CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE"

**WHEREAS**, on November 4, 2018, Northampton County duly enacted Ordinance No. 648-2018 (hereinafter Responsible Contractor Ordinance (RCO)); and

**WHEREAS**, the RCO was adopted by Northampton County for the purpose of improving performance and quality control of Northampton County Public Works projects by establishing certain qualification requirements for contractors, subcontractors and construction craft personnel utilized on such projects subject to the RCO; and

**WHEREAS**, Northampton County Council has determined that the following amendments to the RCO are required and warranted to ensure the effective administration of the RCO in accordance with the stated policy goals and objectives hereinabove referenced.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE NORTHAMPTON COUNTY COUNCIL:**

## Section I.

Northampton County Council repeals Section 2(a) of Ordinance No. 648-2018 and adopts the following language for Section 2(a) of Ordinance No. 648-2018:

This ordinance shall apply to public works projects undertaken by Northampton County for the construction, demolition, alteration, renovation, modernization, service or maintenance of buildings, structures or facilities, for which the value of the project is valued at or above \$100,000. All contractors and subcontractors that perform on such projects, regardless of the value of individual contracts or subcontracts, shall satisfy the requirements of this ordinance in all respects.

## Section II.

Northampton County Council amends Subsection (c)(11) of Section 3 of Ordinance No. 648-2018 deleting the following: "or an equivalent training program".

Public Hearing

Mr. Bill Dorward, Business Agent - Sheet Metal Workers Local 19 - advised he was supportive of these changes because as a sheet metal worker for 30 years and a representative he had seen several occasions where taxpayer money was being wasted on a project that was not done correctly and had to be repaired. He further advised during this time society should do everything it could to be responsible custodians of taxpayer money and be mindful of the health of its community and workers.

Mr. Paul Anthony, Hanover Township, PA - stated he represented the International Brotherhood of Electrical Workers Local 375 and he was here in support of the RCO. He further stated part of the RCO was about workforce development and one of the requirements of the apprenticeship program was to have an apprentice graduate in three years.

Mr. Anthony advised if a contractor could not be part of a program that graduated someone in three years that was not contributing to workforce development. He further advised some contractors say they had their crew for a long time, but those individuals were getting older and would have to be replaced.

Mr. Anthony stated workforce development was very important to the County because it was economic development. He further stated workforce development was not always at the top of the list for economic development, but a skilled workforce was always a factor. He added he was also in favor of lowering the threshold from \$250,000 to \$100,000 because it would cut down on the hiring of subcontractors.

In answer to Ms. Ferraro's question as to whether he was affiliated with any of the technical schools, Mr. Anthony replied he was affiliated with Career Institute of Technology in both Lehigh and Northampton Counties.

Mr. Billy Montegari - advised he was an instructor for an apprenticeship program and they had a minimum requirement of 1000 hours of in-the-field and site training, a minimum of 80 hours classroom training and a minimum of 80 hours safety training yearly for four years.

Mr. Anthony Mosley - stated he was a product of the four year apprenticeship program with Operating Engineers Local 542. He further stated there was a certain level of pride and integrity the apprentices carried and the way they learned was by far in advance to the individuals who may have been in the field for a long time.

Mr. Mosley advised the program allowed them to do the job thoroughly and correctly so as not to cost the taxpayers money. He further advised RCO was beneficial for him and his apprenticeship brothers.

Mr. Randy Eberly - stated he was the Field Representative with Bricklayers and Allied Craft Workers Local 5 Pennsylvania and he saw the benefit of this RCO for the taxpayers. He further stated their contractors did extensive training to make sure they had the skills and the work habits to complete the job. He noted their apprentices received at least 144 hours a year of Occupational Safety and Health Administration and skill training.

Mr. Kevin McGee - advised he had been in the building trade for 44 years and they owed it to the people that were investing in the area to make sure they had jobs that were done right, on time with no problems.

Mr. Justin Crenshaw - stated he did not see this as a union/non-union issue, but a taxpayer and responsible contractor issue. He further stated it was about taxpayers spending their money here and having the people who live here bring the money back and spending it here so it can be done over and over again and urged every member of County Council to support this amendment.

Mr. Ed Bates - advised he was a graduate of an apprenticeship program and one thing that was not mentioned was the living wage an apprentice made. He further advised there was no equivalent program to a real apprenticeship and he urged County Council to vote for the amendment.

Mr. Kevin Lewis - stated he was the Council Representative with the Eastern Atlantic States Regional Council Carpenters that represented 323 local carpenters in this County. He further stated anything under \$100,000 could be executed by the County Executive but there was a gray area between \$100,000 and \$250,000 as to whether it fell under the RCO or not.

Mr. Lewis advised by lowering the threshold there was no doubt when it came to County Council that it would be covered by the RCO and it would be in line with Bucks and Leigh Counties. He further advised skilled trades should be promoted like universities or colleges and amending the RCO would be County Council's commitment to support the skilled trades just like higher education.

Ms. Zrinski stated when this was originally voted on she had suggested using Class A apprenticeship or the equivalent of it, but at this time she did not feel that language was really necessary. She further stated when this was previously debated there were some discrepancies about how Class A would be perceived as only union.

Ms. Zrinski advised she had suggested the language because she felt it would hold up in court better, but it had since become obvious that the language written in the ordinance being presented was sufficient to stand up in court and it had. She further advised she felt this was going to create high paying jobs for individuals in the County and she had heard from people whose lives were changed by going through an apprenticeship program.

Mr. Myers stated he started in an apprenticeship program as an operating engineer, but later determined that was not the right fit for him. He further stated in the audience was Mr. Ernie Williams, who was a childhood friend of his, that went through the electrician apprenticeship program and it gave him an appreciation

of what these programs did.

Mr. Myers advised there were people in his community who were not eligible for college and by going into these programs they could make a good living.

Mr. Cusick stated one of his concerns was the decrease in the number of competitive bids, which were needed in order for this system to work, so he was a little hesitant to move forward until there were more competitive bids with the existing thresholds and requirements.

Mr. McGee advised he felt this amendment was important because there was a sweet spot on County contracts between \$100,000 and \$250,000 and his research revealed there were quite a number of them. He further advised it provided a layer of protection for County Council when they had to vote on them.

Mr. McGee stated he shared Mr. Cusick's concern regarding competitive bids, but he felt a better job could be done soliciting contracts.

Mr. Giovanni commented he was all for RCOs, but he was also concerned about the number of competitive bids the County received.

Mr. Lott advised he truly felt this was a workforce development issue and taxpayers spent a lot of money on workforce development through apprenticeship programs and internships and this RCO encouraged it. He further advised he did receive some e-mails from contractors who were against it, but as a governing body they should set the standard.

Ms. Vargo Heffner stated the reason she proposed this was because the dollar amount gap had to be closed and to be in line with Bucks and Lehigh Counties. She further stated with this amended RCO the County may start receiving more quality bids.

Ms. Vargo Heffner advised she heard from some people who were worried they would not be able to get a job and from non-union members, some of whom went through an apprenticeship program, who supported it.

As there were no further questions or comments, Mr. Heckman called for the vote.

The vote: Vargo Heffner, "yes"; Myers, "yes"; Giovanni, "yes"; Heckman, "yes"; Lott, "yes"; McGee, "yes"; Zrinski, "yes"; Cusick, "no" and Ferraro, "yes".

The ordinance was adopted by a vote of 8-1.

Public Hearing on the Ordinance Entitled, "AN ORDINANCE AMENDING THE 2020 NORTHAMPTON COUNTY BUDGET: DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; DEPARTMENT OF FISCAL AFFAIRS; ADMINISTRATION; OFFICE OF DISTRICT ATTORNEY; COURTS SERVICES; COURT ADMINISTRATION; DEPARTMENT OF CORRECTIONS; DEPARTMENT OF PUBLIC WORKS AND DEPARTMENT OF HUMAN SERVICES"

Mr. Heckman stated Ms. Vargo Heffner and Mr. Myers introduced the following ordinance at the August 20, 2020 meeting:

AN ORDINANCE AMENDING THE 2020 NORTHAMPTON COUNTY BUDGET: DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; DEPARTMENT OF FISCAL AFFAIRS; ADMINISTRATION; OFFICE OF DISTRICT ATTORNEY; COURTS SERVICES; COURT ADMINISTRATION; DEPARTMENT OF CORRECTIONS; DEPARTMENT OF PUBLIC WORKS AND DEPARTMENT OF HUMAN SERVICES

<b>2020</b>				
<b>BUDGET AMENDMENT</b>				
<b>KEY ORG</b>	<b>ACCOUNT</b>	<b>CURRENT BUDGET</b>	<b>INCREASE (DECREASE)</b>	<b>REVISED BUDGET</b>
<b>C&amp;ED - Community Development Grants</b>				
31100	41621 PHFA COVID	0	1,102,500	1,102,500
	71227 PHFA COVID	0	1,102,500	1,102,500
<b>Fiscal Affairs - Balancing of Budget</b>				
31300	46010 Budgetary Fund Balance	4,566,942	447,875	5,014,817
<b>Administration - Conduct of Elections</b>				
43700	41111 CARES Act	0	148,513	148,513
	41130 Federal	0	173,312	173,312
	50050 Overtime Wages	35,000	10,000	45,000
	50150 Salaries Part Time	65,000	40,000	105,000
	62999 Pooled Communications	121,500	350,800	472,300

	63999 Pooled Admin Supplies	15,000	2,800	17,800
	65999 Pooled Transportation	900	1,300	2,200
	66999 Pooled Professional Services	30,000	118,300	148,300
	67999 Pooled Purchased Service	30,600	29,400	60,000
	68999 Pooled Program Operating Cost	294,200	197,400	491,600
<b>Administration - Task Force Equipment</b>				
44107	41130 Federal	30,000	53,500	83,500
	63999 Pooled Admin Supplies	21,000	6,200	27,200
	64999 Pooled Operating Supplies	9,000	20,500	29,500
	75250 Equipment	0	26,800	26,800
<b>District Attorney</b>				
10000	41600 PCCD	0	165,500	165,500
	63999 Pooled Admin Supplies	73,500	59,700	133,200
	75250 Equipment	0	5,800	5,800
	75300 Furniture & Fixtures	0	100,000	100,000
<b>Courts Services - Orphans' Court</b>				
46100	67999 Pooled Purchased Service	8,000	19,700	27,700
<b>Court Administration - Magisterial District Judges</b>				
71700	41380 Court Reimbursement	0	38,800	38,800
	63999 Pooled Admin Supplies	120,000	5,700	125,700
	75350 Improv Other Than Building	0	33,100	33,100
<b>Department of Corrections</b>				
71900	41130 Federal	0	58,000	58,000
	63999 Pooled Admin Supplies	196,200	18,000	214,200
	64999 Pooled Operating Supplies	1,661,800	40,000	1,701,800
<b>Public Works - Bridges P3</b>				
40605	42460 County Cost Reimbursement	0	347,200	347,200
	68999 Pooled Program Operating Cost	125,000	347,200	472,200
<b>Public Works - Parks and Recreation</b>				
40700	41393 DCNR Grant	0	1,470	1,470
	64999 Pooled Operating Supplies	44,600	1,470	46,070

<b>Public Works - Act 13 Environmental Initiative</b>				
40740	41634 Shale Gas Impact Grant	220,000	37,480	257,480
	66999 Pooled Professional Services	175,729	37,480	213,209
<b>Public Works - Operations &amp; Maintenance</b>				
41700	41599 PCoRP	0	20,000	20,000
	75150 Building Renovations	29,300	20,000	49,300
<b>Human Services - Veterans Affairs</b>				
42700	41360 Commonwealth	0	20,000	20,000
	44010 Interest on Investment	0	100	100
	69999 Pooled Subcontracted Services	0	20,100	20,100
<b>Human Services - Homeless Assistance</b>				
50600	41111 CARES Act	0	173,000	173,000
	41488 HS Block Grant	428,300	(27,000)	401,300
	44010 Interest on Investment	800	100	900
	69999 Pooled Subcontracted Services	429,100	146,100	575,200
<b>Human Services - Development Fund</b>				
51100	41488 HS Block Grant	656,200	735,000	1,391,200
	44010 Interest on Investment	700	200	900
	69999 Pooled Subcontracted Services	656,900	735,200	1,392,100
<b>Human Services - Mental Health</b>				
57400	41488 HS Block Grant	14,484,500	(342,300)	14,142,200
58100	69999 Pooled Subcontracted Services	7,410,700	(342,300)	7,068,400
<b>Human Services - Developmental Programs</b>				
59400	41130 Federal	0	214,700	214,700
	41488 HS Block Grant	2,544,600	(489,700)	2,054,900
60600	69999 Pooled Subcontracted Services	937,700	(275,000)	662,700
<b>Human Services - Early Intervention</b>				
60905	41130 Federal	0	10,300	10,300
	41400 Early Intervention	2,882,600	57,300	2,939,900
	41550 Medical Assistance	128,600	28,000	156,600
	45030 Miscellaneous	1,500	300	1,800
60915	69999 Pooled Subcontracted Services	1,811,800	95,900	1,907,700

<b>Human Services - Gracedale</b>				
63000	41575 Misc. Intergovernmental	0	2,415,685	2,415,685
63500	68999 Pooled Program Operating Cost	14,400,000	850,000	15,250,000
68900	50250 Salaries Union Part Time	370,800	392,300	763,100
69100	50200 Salaries Union Full Time	1,227,700	1,173,385	2,401,085
<b>Summary - Budget Amendment</b>			5,389,835	

Effective Date:

In accordance with Northampton County Home Rule Charter 705 (e) this ordinance shall become effective upon the date of enactment.

Public Hearing

Mr. Heckman asked if there were any questions or comments from the public.

There were no respondents.

In response to Ms. Vargo Heffner’s question as to why the P3 budget being amended, Mr. Stephen Barron, Director of Fiscal Affairs, advised there was a fee that was paid twice so one of them had to be removed.

As there were no further questions or comments, Mr. Heckman called for the vote.

The vote: Vargo Heffner, “yes”; Myers, “yes”; Heckman, “yes”; Lott, “yes”; McGee, “yes”; Zrinski, “yes”; Cusick, “yes”; Ferraro, “yes” and Giovanni, “yes”.

The ordinance was adopted by a vote of 9-0.

Public Hearing on the Ordinance Entitled, “AN ORDINANCE PROVIDING FOR THE LEASE WITH THE PENNSYLVANIA FISH AND BOAT COMMISSION FOR MINSI LAKE, UPPER MOUNT BETHEL TOWNSHIP, PENNSYLVANIA”

Mr. Heckman stated Ms. Zrinski and Mr. Giovanni introduced the following ordinance at the August 20, 2020 meeting:

AN ORDINANCE PROVIDING FOR THE LEASE WITH THE  
PENNSYLVANIA FISH AND BOAT COMMISSION FOR MINSI LAKE IN  
UPPER MOUNT BETHEL TOWNSHIP, PENNSYLVANIA

**WHEREAS**, the Pennsylvania Fish and Boat Commission has requested an update to the original Lease Agreement with the County of Northampton for the +/-308 acres of land surrounding Minsi Lake located in Upper Mount Bethel Township from 1975; and

**WHEREAS**, Minsi Lake is only one of two public lakes located within Northampton County; and

**WHEREAS**, Northampton County, under the Department of Public Works, Division of Parks and Recreation, has provided environmental and recreational improvements and long-term maintenance and management of the property known as Minsi Lake Park; and

**WHEREAS**, Northampton County, under the Department of Public Works, Division of Parks and Recreation, will continue to provide environmental and recreational improvements and long-term maintenance and management of the property known as Minsi Lake Park on the +/-308 acres of land for the next 25 years.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Northampton County Council that it does hereby agree to the lease of said property until September 1, 2045 in accordance with the Lease Agreement which is attached hereto and made a part hereof as Exhibit "A".

Public Hearing

Mr. Heckman asked if there were any questions or comments from the public.

There were no respondents.

As there were no questions or comments, Mr. Heckman called for the vote.

The vote: Zrinski, "yes"; Giovanni, "yes"; Lott, "yes"; McGee, "yes"; Myers, "yes"; Vargo Heffner, "yes"; Cusick, "yes"; Ferraro, "yes" and Heckman, "yes".

The ordinance was adopted by a vote of 9-0.

Public Hearing on the Ordinance Entitled, "AN ORDINANCE REPEALING ORDINANCE NO. 617-2017, ENTITLED "AN ORDINANCE PROVIDING FOR THE CONVEYANCE OF PERMANENT AND TEMPORARY EASEMENTS OWNED BY NORTHAMPTON COUNTY, LOCATED IN LOWER NAZARETH TOWNSHIP, TO THE EASTON SUBURBAN WATER AUTHORITY TO ENABLE THEM TO PROVIDE PUBLIC WATER THROUGH ITS PUBLIC WATER SYSTEM"

Mr. Heckman advised Ms. Zrinski and Mr. McGee introduced the following ordinance at the August 20, 2020 meeting:

AN ORDINANCE REPEALING ORDINANCE NO. 617-2017, ENTITLED "AN ORDINANCE PROVIDING FOR THE CONVEYANCE OF PERMANENT AND TEMPORARY EASEMENTS OWNED BY NORTHAMPTON COUNTY, LOCATED IN LOWER NAZARETH TOWNSHIP, TO THE EASTON SUBURBAN WATER AUTHORITY TO ENABLE THEM TO PROVIDE PUBLIC WATER THROUGH ITS PUBLIC WATER SYSTEM"

**WHEREAS**, the Northampton County Home Rule Charter Article 602(a)(6) provides that Northampton County Council shall enact an ordinance for any act which conveys or leases or authorizes the conveyance or lease of any real property of the County; and

**WHEREAS**, Ordinance No. 617-2017 enacted on June 16, 2017 and effective on July 16, 2017 is attached hereto, marked as Exhibit "A" and intended to become a part hereof; and

**WHEREAS**, County Council represents that it is in the public's best interest and welfare of Northampton County to repeal Ordinance No. 617-2017 in its entirety.

**NOW, THEREFORE, BE IT HEREBY ENACTED AND ORDAINED** that Northampton County Council repeals in its entirety Ordinance No. 617-2017, which was enacted on June 16, 2017 and effective on July 16, 2017.

Based on information recently obtained, Mr. McClure respectively requested this ordinance be tabled.

Public Hearing

Mr. Heckman asked if there were any questions or comments from the public.

There were no respondents.

Ms. Zrinski made a motion to table this ordinance.

Ms. Vargo Heffner seconded the motion.

Mr. Heckman called for a vote on the motion.

The vote: Zrinski, "yes"; Vargo Heffner, "yes"; Cusick, "yes"; Ferraro, "yes"; Giovanni, "yes"; Heckman, "yes"; Lott, "yes"; McGee, "yes" and Myers, "yes".

The motion to table was passed by a vote of 9-0.

Introduction of an Ordinance Entitled, "AN ORDINANCE OF THE NORTHAMPTON COUNTY COUNCIL AUTHORIZING THE COUNTY OF NORTHAMPTON, EASTON, PENNSYLVANIA, TO LEASE APPROXIMATELY 2,400 RENTABLE SQUARE FEET OF SPACE AT 31C WEST FIRST STREET, WIND GAP, PENNSYLVANIA FROM JOSEPH DEPUE, PENNSYLVANIA"

Mr. Giovanni and Ms. Zrinski introduced the following ordinance:

AN ORDINANCE OF THE NORTHAMPTON COUNTY COUNCIL AUTHORIZING THE COUNTY OF NORTHAMPTON, EASTON, PENNSYLVANIA, TO LEASE APPROXIMATELY 2,400 RENTABLE SQUARE FEET OF SPACE AT 31C WEST FIRST STREET, WIND GAP, PENNSYLVANIA FROM JOSEPH DEPUE, PENNSYLVANIA

**WHEREAS**, Northampton County Administrative Code Article XIII, Section 13.14 Purchase, Sale and Lease of Real Estate Section b. Sealed Appraisals, provides, "The County shall not purchase, sell, or lease real estate without first obtaining sealed appraisals from two (2) professional real estate appraisers."; and

**WHEREAS**, Northampton County Administrative Code Article XIII, Section 13.14 Purchase, Sale and Lease of Real Estate Section c. (1) Purchase/Sale/Lease of Real Estate, provides, "The County Executive, or his designee, may negotiate a contract for the purchase, sale or lease (with the County as lessor or lessee) of real estate. Any such purchase/sale/lease shall be approved by County Council, and no such contract shall bind the County nor shall any conveyance be lawful, until County Council approves of the terms of the purchase/sale/lease."; and

**WHEREAS**, Northampton County Home Rule Charter Article 602 (a)(6) provides that the Northampton County Council shall enact an ordinance for any act which "purchase, conveys, leases or

authorizes the purchase, conveyance or lease of any real property of the County".

**NOW, THEREFORE, BE IT HEREBY ORDAINED AND ENACTED** by Northampton County Council that it does hereby authorize the County of Northampton, Easton, Pennsylvania, to enter into a two year Lease Agreement with Joseph Depue for approximately 2,400 rentable square feet of space at 31C West First Street, Wind Gap, Pennsylvania, for an initial rent of \$17.71 per square foot beginning January 1, 2021 and ending on December 31, 2022. The terms and conditions of the lease shall be in accordance with the lease agreement, a copy of which is attached hereto and made a part hereof as Exhibit "A".

Effective Date - This ordinance shall become effective thirty days after the date of enactment.

Mr. Heckman stated the public hearing, debate and possible vote would be held at the September 17, 2020 meeting.

Introduction of an Ordinance Entitled, AN ORDINANCE OF THE NORTHAMPTON COUNTY COUNCIL AUTHORIZING THE COUNTY OF NORTHAMPTON, EASTON, PENNSYLVANIA, TO LEASE APPROXIMATELY 3500 RENTABLE SQUARE FEET OF SPACE AT 1214 STEFKO BOULEVARD, BETHLEHEM, PENNSYLVANIA FROM DIETER FAMILY LIMITED PARTNERSHIP

Ms. Vargo Heffner and Mr. Myers introduced the following ordinance:

AN ORDINANCE OF THE NORTHAMPTON COUNTY COUNCIL AUTHORIZING THE COUNTY OF NORTHAMPTON, EASTON, PENNSYLVANIA, TO LEASE APPROXIMATELY 3500 RENTABLE SQUARE FEET OF SPACE AT 1214 STEFKO BOULEVARD, BETHLEHEM, PENNSYLVANIA FROM DIETER FAMILY LIMITED PARTNERSHIP

**WHEREAS**, Northampton County Administrative Code Article XIII, Section 13.14 Purchase, Sale and Lease of Real Estate Section b. Sealed Appraisals, provides, "The County shall not purchase, sell, or lease real estate without first obtaining sealed appraisals from two (2) professional real estate appraisers."; and

**WHEREAS**, Northampton County Administrative Code Article XIII, Section 13.14 Purchase, Sale and Lease of Real Estate Section c. (1) Purchase/Sale/Lease of Real Estate, provides, "The County

Executive, or his designee, may negotiate a contract for the purchase, sale or lease (with the County as lessor or lessee) of real estate. Any such purchase/sale/lease shall be approved by County Council, and no such contract shall bind the County nor shall any conveyance be lawful, until County Council approves of the terms of the purchase/sale/lease.”; and

**WHEREAS**, Northampton County Home Rule Charter Article 602 (a) (6) provides that the Northampton County Council shall enact an ordinance for any act which "purchase, conveys, leases or authorizes the purchase, conveyance or lease of any real property of the County".

**NOW, THEREFORE, BE IT HEREBY ORDAINED AND ENACTED** by Northampton County Council that it does hereby authorize the County of Northampton, Easton, Pennsylvania, to enter into a ten (10) year Lease Agreement with Dieter Family Limited Partnership for approximately 3500 rentable square feet of space at 1214 Stefko Boulevard, Bethlehem, Pennsylvania, for \$5,320 per month (based on \$18.24 per square foot) from the commencement of the term of this lease and continuing throughout the original lease term beginning January 1, 2021 and ending on December 31, 2030. The terms and conditions of the lease shall be in accordance with the lease agreement, a copy of which is attached hereto and made a part hereof as Exhibit "A".

Effective Date - This ordinance shall become effective thirty days after the date of enactment.

Mr. Heckman advised the public hearing, debate and possible vote would be held at the September 17, 2020 meeting.

Consideration of the Approval of Municipal Assistance Funding Via the COVID-19 County Relief Block Grant Resolution

Mr. Lott introduced the following resolution:

R. 91-2020

A RESOLUTION APPROVING THE MUNICIPAL ASSISTANCE FUNDING  
VIA THE COVID-19 COUNTY RELIEF BLOCK GRANT

**WHEREAS**, Act 24 of 2020 was signed by Governor Tom Wolf on May 29, 2020, and provides \$625 million in Coronavirus Aid, Relief and Economic Security (CARES) Act funding by means of block grants

for Counties in the Commonwealth through the Pennsylvania Department of Community and Economic Development; and

**WHEREAS**, this funding is authorized to be used for the following purposes:

1. Offsetting the costs of direct County response, planning and outreach efforts related to COVID-19.
2. Small Business Grant Programs to support businesses with fewer than 100 employees and to support businesses and other entities primarily engaged in the tourism industry.
3. Grant programs to support the following for costs related to assisting businesses during COVID-19 Disaster Emergency: Certified Economic Development Organizations, Local Development Districts Industrial Resource Center, Small Business Development Centers and Economic Development Corporations.
4. Assistance to cities, boroughs, incorporated towns or townships within eligible counties for response and planning efforts related to COVID-19.
5. Behavioral health and substance use disorder treatment services.
6. Nonprofit assistance programs for entities that are an exempt organization under section 501(c) (3) or 501 (c) (19) of the Internal Revenue Code of 1986.
7. Broadband internet deployment with priority given to unserved or underserved areas; and

**WHEREAS**, Northampton County was awarded an allocation of \$27,569,940 of COVID-19 County Relief Block Grant Funding by the Commonwealth of Pennsylvania Department of Community and Economic Development; and

**WHEREAS**, the Northampton County Department of Community and Economic Development (NCDCED) solicited applications through the 2020 County Relief Block Grant Municipal Assistance Program funding announcement; and

**WHEREAS**, a grant review committee comprised of NCDCED staff and County Administration convened to review and make funding recommendations; and

**WHEREAS**, the recommendations attached hereto and made a part hereof as Exhibit "A" have been presented to Northampton County Council's Community and Economic Development Committee totaling \$3,610,422 in grant funds for 16 projects.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the County of Northampton:

1. That the recommended grants in Exhibit "A" are approved.
2. That the County Executive of the County of Northampton is authorized to execute any and all necessary grant agreements with the applicants not to exceed the approved amount for each grant.

Mr. Cusick stated he had a hard time with the replacement of a pumping station being related to COVID-19 so he would be voting against this.

Mr. Myers advised if the State found it was not a related expense, the municipality would have to pay the money back.

As there were no further questions or comments, Mr. Heckman called for the vote.

The vote: Lott, "yes"; Myers, "yes"; Vargo Heffner, "yes"; Zrinski, "yes"; Cusick, "no"; Ferraro, "yes"; Giovanni, "yes"; Heckman, "yes" and McGee, "yes".

The resolution was adopted by a vote of 8-1.

Consideration of the Approval of Appendix B of Small Business Grant Recommendations

Mr. Lott introduced the following resolution:

R. 92-2020

A RESOLUTION APPROVING APPENDIX B TO THE SMALL BUSINESSES RECEIVING FUNDING VIA THE COVID-19 COUNTY RELIEF BLOCK GRANT

**WHEREAS**, Act 24 of 2020 was signed by Governor Tom Wolf on May 29, 2020, and provides \$625 million in Coronavirus Aid, Relief and Economic Security Act funding by means of block grants for Counties in the Commonwealth through the Pennsylvania Department of Community and Economic Development; and

**WHEREAS**, this funding is authorized to be used for the following purposes:

1. Offsetting the costs of direct County response, planning and outreach efforts related to COVID-19.
2. Small Business Grant Programs to support businesses with fewer than 100 employees and to support businesses and other entities primarily engaged in the tourism industry.
3. Grant programs to support the following for costs related to assisting businesses during COVID-19 Disaster Emergency: Certified Economic Development Organizations, Local Development Districts Industrial Resource Center, Small Business Development Centers and Economic Development Corporations.
4. Assistance to cities, boroughs, incorporated towns or townships within eligible Counties for response and planning efforts related to COVID-19.
5. Behavioral health and substance use disorder treatment services.
6. Nonprofit assistance programs for entities that are an exempt organization under section 501(c)(3) or 501(c)(19) of the Internal Revenue Code of 1986.
7. Broadband internet deployment with priority given to unserved or underserved areas; and

**WHEREAS**, Northampton County was awarded \$27,569,940 of COVID-19 County Relief Block Grant Funding by the Commonwealth of Pennsylvania Department of Community and Economic Development; and

**WHEREAS**, the Northampton County Department of Community and Economic Development (NCD CED) solicited applications through the 2020 Grow NORCO funding announcement; and

**WHEREAS**, a grant review committee comprised of NCDCED Staff convened to review and make funding recommendations; and

**WHEREAS**, the recommendations attached hereto and made a part hereof as Appendix B have been presented to Northampton County Council's Community and Economic Development Committee totaling \$4,616,397.91 in grant funds for 349 small businesses.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the County of Northampton:

1. That the recommended grants in Appendix B are approved.
2. That the County Executive of the County of Northampton is authorized to execute grant agreements with the applicants not to exceed the approved amount for each grant.

Mr. Barron stated after a question was raised at the Economic Development Committee as to whether an entity was listed twice, he reviewed his records and it was determined there was a duplicate entry, therefore, a new list was provided and attached to this resolution.

Mr. Lott advised he wanted to make it known the Greater Lehigh Valley Chamber of Commerce decided to put the fee paid to them for administering these grants into their Main Street Grant Program so 100% of this CARES Act money was going to small businesses.

As there were no further questions or comments, Mr. Heckman called for the vote.

The vote: Lott, "yes"; Vargo Heffner, "yes"; Zrinski, "yes"; Cusick, "yes"; Ferraro, "yes"; Giovanni, "yes"; Heckman, "yes"; McGee, "yes" and Myers, "yes".

The resolution was adopted by a vote of 9-0.

#### Human Services Committee Report

Ms. Vargo Heffner stated the Human Services Committee met earlier this evening where a discussion was held pertaining to September being Suicide Prevention Month. She further stated they also heard from Rhema Vaithianathan, Ph.D., who developed the

Predictive Risk Model the Children, Youth and Families workers were going to use.

#### Economic Development Committee Report

Mr. Lott advised at the Economic Development Committee meeting held earlier tonight the grants that were just awarded were reviewed. He further advised presentations were made by representatives from Small Business Development Center of Lehigh University; Northampton Community College and Ben Franklin Technology Partners of Northeastern Pennsylvania regarding their programs in anticipation of receiving CARES Act funding.

#### Farmland Preservation Board Liaison Report

Ms. Zrinski stated it was reported at the Farmland Preservation Board meeting that approximately 17,000 acres have been preserved on 208 farms and they were still moving through the list.

#### Lehigh Valley Planning Commission Liaison Report

Mr. McGee advised at the Lehigh Valley Planning Commission meeting it was indicated a new wave of 100 feet tall warehouses may be coming to the area. He further advised he made the comment that they belonged in industrial parks and close to the highways.

#### Mental Health, Early Intervention and Developmental Program Liaison Report

Ms. Vargo Heffner stated at the Mental Health, Early Intervention and Developmental Program meeting it was revealed that due to the current situation they were doing virtual meetings with their clients. She further stated they planned to use their COVID-19 funding to close service gaps from money that was not coming in from the State to make sure their clients were still being served.

Ms. Vargo Heffner advised the Early Intervention child care program was up and running.

GPA Liaison Report

Ms. Vargo Heffner stated at the GPA meeting they approved the refinancing of a bond for Lafayette College. She further stated they were still waiting to hear back from the grant they requested for the Glendon Hotel project.

With regard to the P3 project, Ms. Vargo Heffner advised there were seven bridges left in design. She further advised they were still in mediation and litigation with regard to changing the status of eight bridges.

Mr. Heckman stated he wanted to clarify there was nothing County Council could do about these bridges because it was a GPA issue.

Mr. Lott added the County was legally bound by the contract that was established between the GPA and Krieger Construction.

Adjournment

Mr. Giovanni made a motion to adjourn the meeting.

Ms. Vargo Heffner seconded the motion.

The motion to adjourn passed unanimously by acclamation.

---

Linda M. Zembo  
Clerk to Council