Easton, Pennsylvania                                      January 21, 2016

A regular meeting of the Northampton County Council was held on the above date with the following present: John Cusick, President; Seth Vaughn, Vice President; Mathew M. Benol; Matthew H. Dietz; Margaret L. Ferraro; Glenn A. Geissinger Kenneth M. Kraft; Hayden Phillips; Robert F. Werner; Linda M. Zembo, Clerk to Council, and Philip D. Lauer, Solicitor to Council.

Prayer

Mr. Cusick led County Council in prayer.

Pledge of Allegiance

Mr. Benol led County Council in the pledge of allegiance.

Approval of the Minutes

Mr. Kraft made the following motion:

Be It Moved By the Northampton County Council that the minutes of the January 7, 2016 meeting shall be approved.

Mr. Geissinger seconded the motion.

The minutes were approved by voice acclamation.

Confirmation of Appointments

Mr. Kraft introduced the following resolution:

R. 5-2016   RESOLVED, by the Northampton County Council that the following individuals shall be confirmed in their appointments/re-appointments as indicated hereafter:
County Council Minutes

Airport Authority

Appointment:  
Charles R. Diacont  
648 Bok Road  
Nazareth, PA 18064

Term to Expire: 12/31/20

Re-appointments:  
J. Michael Dowd  
25 Chestnut Ridge Circle  
Easton, PA 18042

Term to Expire: 12/31/16

Glenn A. Geissinger  
1701 Rolling Meadows Drive  
Pen Argyl, PA 18072

Term to Expire: 12/31/20

Area Agency on Aging Advisory Council

Re-Appointment:  
Mary Jane McAteer  
433 Paxinos Avenue  
Easton, PA 18042

Terms to Expire: 7/1/17

Thomas C. Miller  
141 East Market Street  
Bethlehem, PA 18018

Freda Scarpa  
2734 Washington Street  
Easton, PA 18045

Gaming Revenue & Economic Redevelopment Authority

Re-appointment  
Anthony S. Pristash  
1637 Main Street  
Northampton PA 18067-1542

Term to Expire: 12/31/20

General Purpose Authority

Re-appointment  
Shawn K. Langen  
203 Monroe Street  
Easton PA 18042

Term to Expire: 12/31/20
Industrial Development Authority

Re-appointment
Philip E. Gauffreau, P.E.
2230 Stonebridge Lane
Easton PA 18040

Term to Expire: 3/17/21

Retirement Board

Appointment
John Cusick
County Council President
110 Ridge Road
Easton PA 18042

Terms to Expire: 12/31/16

Re-appointment
Margaret L. Ferraro
County Council Member
339 Schoeneck Avenue
Nazareth PA 18064

As there were no questions or comments, Mr. Cusick called for the vote.

The vote: Kraft, "yes"; Dietz, "yes"; Ferraro, "yes"; Geissinger, "yes"; Phillips, "yes"; Vaughn, "yes"; Werner, "yes"; Benol, "yes" and Cusick, "yes".

The resolution was adopted by a vote of 9-0.

Courtesy of the Floor

Ms. Kathryn Dyer - SouthSide Film Festival, 23 E. 3rd Street, Bethlehem, PA - stated they did not receive funding from the Hotel Tax grants and she wanted to make County Council aware of what they did. She further stated this was their 13th year and were highly regarded among small independent film festivals. She noted that filmmakers from all over the world came to these festivals and they could really use some funding to help them keep them going.

Mr. Bill Stoerrle, Broad Street, Bethlehem, PA - advised before coming here, he tried every avenue possible to resolve some issues that were occurring in the Assessment Office with Ms. Cheryl Johnson, Assessment Manager, and Ms. Julie Azzalina,
Real Estate Assessor III. He further advised he has been an appraiser for almost 40 years and served on the Assessment Appeals Boards (Board) in other Counties.

Mr. Stoerrle stated Ms. Johnson, who was not licensed or certified in the State of Pennsylvania, was testifying to values on properties. He further advised Ms. Azzalina was an appraiser, however, when asked to produce her appraisals or work files she refused to do so.

Mr. Stoerrle advised he went before the Board with a value of a home that was approximately 250 years old and they compared it to a brand new home to support a higher value. He further advised another case went to Court costing the homeowner thousands of dollars in legal fees and the Judge ruled in favor of the homeowner. He added after the hearing Ms. Johnson accused the Judge of being in bed with the attorney for the plaintiff.

Mr. Stoerrle stated Ms. Johnson comes up with values that were $100,000 - $300,000 more than what the appraisals were and the Board pretty much accepted what she presented. He further stated the Board did not look at the appraisals, noting the only appraiser on the Board was not certified in the State of Pennsylvania.

Mr. Stoerrle advised he used to perform a lot of appraisals for the County, but when he was told by Ms. Johnson that his values were too honest and if he wanted to continue doing appraisals for her office he would have to inflate them so he stopped doing them. He further advised when he presented some appeals where the County’s appraisals were higher, Ms. Johnson told him she knew his values were correct, but they had to be higher so the taxes could meet more budgets in the County and she would not look at an appraisal if it was less than $100,000 over what the property was worth.

When Mr. Stoerrle stated something had to be done with the Assessment Office, especially with Ms. Johnson and Ms. Azzalina, Mr. Cusick directed him to set up a meeting with Mr. James Hunter, Director of Fiscal Affairs.

Mr. James Gloria, Upper Mount Bethel Township, PA - advised he represented Tott's Gap Arts Institute and they put in a request to cover lighting for their mobile stage so they could hold evening performances. He further advised they were
receiving less than half of their request so he wanted to know if he could answer any questions from County Council.

Mr. Cusick stated unfortunately there was not enough money for all the requests that came in so certain decisions had to be made.

Mr. Gloria advised he also presented to the County Executive a request to either renegotiate their lease or direct sale the property to Totts Gap so anything County Council could do to move that forward would be appreciated.

Mr. Gerry Yasso, 2 Hillside Court, West Easton, PA - stated he was here representing VIA Events, Inc. and indicated they requested $20,000, $15,000 was recommended, but it was being reduced to $10,000. He further stated this was their 10th year and they were seeking help in providing transportation for the runners and national marketing.

Mr. Yasso advised they drew runners from approximately 45 States and it was the last race on the marathon calendar before the Boston Marathon registration. He further advised 77% of the approximately 5,000 runners were from outside the area, which meant they were staying in the hotels and eating at the restaurants.

Mr. Yasso stated transportation was very important because the runners had to have a means to get back to either the start or finish lines of the race. He further stated last year they had people park their cars in Easton and transported them to Bethlehem to help bring an economic boost to Easton while trying not to let them go to New Jersey.

In answer to Mrs. Ferraro’s question as to what was their transportation budget, Mr. Yasso advised last year it cost them $13,000 to transport the runners and they were expecting that to go up this year due to an increase in the number of runners so they would like County Council to put their funding back to $15,000.

In response to Mr. Cusick’s question as to whether they worked with Discover Lehigh Valley as far as marketing, Mr. Yasso stated their website marketed 16 community elements and the very first was Discover Lehigh Valley. He further stated it then listed things to do in the communities and listed different restaurants in the area.
Mr. Yasso advised they planned to approach Lehigh County to obtain the same amount of funding as Northampton County.

In answer to Mr. Geissinger’s question as to what would they do if they only received $10,000, Mr. Yasso stated they would tighten up their transportation costs.

In response to Mr. Kraft’s question as to whether a lot of people stayed in hotels in Lehigh County, Mr. Yasso replied Northampton County was heavily favored due to the various races that were held, noting the half marathon was strictly held in Northampton County.

Mr. Randall Forte - Executive Director, Lehigh Valley Arts Council, Inc. (LVAC) - advised once every five years the LVAC partnered with Americans for the Arts to do a year-long impact study. He provided a document that provided information regarding the last study (see Attachment #1) that showed the non-profit arts were a $208 million dollar industry and generated more than 7,000 full time equivalent jobs and $21.4 million in local and State taxes.

Mr. Forte stated it was important to gather data on a regular basis to assess the state of the arts in the Lehigh Valley so they could make informed decisions and set policies. He further stated their $4,000 request was a reasonable one and it was being leveraged against grants from Lehigh County, the Lehigh Valley Partnership, Discover Lehigh Valley and other organizations.

When Mr. Cusick advised he felt this could be a graduate project, Mr. Forte replied it was greater than that in terms of its impact. He further replied cultural tourism was an economic driver and this study kept track of how many people came from outside the area, where they stayed, where they ate and how much they spent on souvenirs.

Mr. Cusick stated he did not disagree with its value, but he did not see a connection between this study and the generation of hotel stays.

Ms. Carol Bear Heckman, 207 West Northampton Street, Bath, PA - thanked County Council for the $5,000 for the Bath Farmers Market, noting it was one of the few markets where the people selling products were also the ones who made or grew them. She advised they would like to add movies in the park on Fridays and once it was connected to the Bath-Northampton Trail, it would
become a destination location where people would stay and do things.

Ms. Heckman stated she was also here to discuss the grant for the Siegfried Log Cabin that was in need of a new roof and siding. She further stated the Pennsylvania Historical and Museum Commission told them this cabin was strong enough to stand alone as a National Registered Nomination, which they were working on.

Ms. Heckman advised they were conservative in what they asked for, but the recommendation was for only half of their request.

Mr. Cusick reiterated there were more requests than funds available, but there may be more money available later in the year.

Mr. Kraft stated this type of project did not generate any hotel revenue and should be under some other economic development grant.

Mr. Cusick advised Williams Township funded their movies in the park out of their municipal budget.

Ms. Patricia R. Mowen, 5695 Old Carriage Road, Bath, PA - stated she was representing the Governor Wolf Historical Society in Bath. She further stated she previously applied for this funding and received it by only showing a tourism aspect so the criteria of connecting hotel stays to the grant money was never an issue before.

When Ms. Mowen advised she did not believe that criterion was in the application, Mr. Kraft indicated it was because that was the purpose behind the funding.

Ms. Mowen stated they were asking for funding for the heating and air conditioning system for the museum located in Monocacy Schoolhouse.

Mr. Alan Gomer, 352 Anchorage Road, Saylorsburg, PA - advised he was the Executive Director of the Pennsylvania Jazz Collective who entered into a partnership with the City of Bethlehem to put on a Jazz Festival this year. He further advised they applied for a grant to help with promotion of jazz performances and educational initiatives.
Ms. Lynn Cunningham, 2827 Linden Street, Bethlehem, PA - stated she was representing the Bethlehem Chamber of Commerce who was requesting funding to update their website. She further stated they had a partnership with the City of Bethlehem (City) that provided money for them to market the City and a lot of that was e-marketing. She noted when people signed up for the Bethlehem PA website, they signed up for their e-newsletter.

Ms. Cunningham advised their website was approximately eight years old and when it was created the City’s Economic Development Department thought it would be a good idea to have it housed on their site, but it was not a contact management system.

Ms. Cunningham stated the current website was not functional so she was asking County Council to reconsider their request. She further stated if there was no funding available now she would like for them to keep them in mind when it did become available.

In answer to Mr. Kraft’s question as to whether she had contacted the Lehigh Valley Chamber of Commerce (LVCC) and Discover Lehigh Valley to see if they could connect to their websites, Ms. Cunningham advised the LVCC website was for its members and the Discover Lehigh Valley website did not focus solely on Bethlehem.

Ms. Cunningham stated their website would not only be related to tourism, but also to the quality of life for economic development because when someone wanted to settle a business in an area, more than 70% of their research was done before they came to the area.

In response to Mr. Vaughn’s question as to whether they have talked to any City representatives, Ms. Cunningham advised they did receive approximately $35,000 to market the City. She further advised this project would get done, but without additional funding it was going to take longer and take money away from other marketing efforts.

Mr. Geissinger stated he knew this business and without seeing the documentation, he felt what they were being asked to pay was unreasonable.

Mr. Werner advised the mission of the Lehigh Valley Economic Development Corporation (LVERDC) was economic development, regional share services, resource centers and
helping businesses grow, therefore, he would suggest she contact them.

Ms. Cunningham stated she was actually married to Mr. Don Cunningham, the Chief Executive Officer of LVEDC, and she did plan to ask them for funding as well because they did provide it for the last website.

Controller's Report

Mr. Stephen Barron, Controller, advised the year end work would be completed on time. He further advised they did the audit of PBS-39 and Artsquest and by September of this year both organizations will reach their $1 million mark, therefore, money should be available from that grant and based on projections hotel revenue should be up.

Mr. Barron stated he will be starting his next round of audits of the County's hotels, but his focus would be on the larger ones.

In answer to Mr. Vaughn's question as to whether he had heard about the issues in the Assessment Office, Mr. Barron advised he had not heard any concerns about specific individuals. He further advised his office would look into the matter, but he did not know how much his audit would be able to correct.

When Mr. Kraft questioned Mr. Barron's purview of this matter, he stated if policies and procedures of an office were not being followed, it did fall under his office purview.

County Executive Report

Mr. John A. Brown, County Executive, advised there was a bomb scare called into the Courthouse yesterday and he wanted to acknowledge all the individuals involved, including the Sheriff's Department, the County's Emergency Management Team, the Easton Fire Department, the Easton Emergency Management Service, the Easton and Palmer Township Police Departments.
Consideration of Amendments to the Hotel Tax Grants Resolution

Mr. Cusick introduced the following resolution:

R. 6-2016

RESOLVED, By the Northampton County Council that the proposed 2016 Northampton County Hotel Tax Grants shall be amended as indicated on the attached documents.

Mr. Cusick stated each of the amendments would be voted on separately.

Historic Bethlehem Museums & Sites: Docent on Main Program and 1750-1761 Blacksmith Shop Demonstrations

Mr. Kraft made a motion to remove $13,000 from the grant balance with the Docent on Main Program receiving $5,000 and the 1750-1761 Blacksmith Shop Demonstrations receiving $8,000.

Mr. Cusick seconded the motion.

As there were no questions or comments, Mr. Cusick called for the vote.


The motion was passed by a vote of 9-0.

VIA Events, Inc. - The Bach Choir of Bethlehem

Mrs. Ferraro made a motion to transfer $5,000 from VIA Events, Inc. to The Bach Choir of Bethlehem. She advised she felt the VIA Events, Inc. had a lot of sponsors and the arts had a more difficult time getting financing. She further advised they would still have $10,000 to assist with their $13,000 transportation costs.

Mr. Kraft seconded the motion.

Mr. Geissinger advised he did not have an issue giving The Bach Choir of Bethlehem more money, but he did have an issue removing it from VIA Events, Inc. because this was a big event and VIA did a lot for the mentally and physically disabled
residents of the County.

Mrs. Ferraro stated The Bach Choir of Bethlehem planned to do more programs and community outreach to educate people regarding classical music.

As there were no further questions or comments, Mr. Cusick called for the vote.

The vote: Ferraro, "yes"; Kraft, "yes"; Cusick, "yes"; Dietz, "yes"; Geissinger, "yes"; Phillips, "yes"; Vaughn, "yes"; Werner, "yes" and Benol, "yes".

The motion was passed by a vote of 9-0.

Lehigh Valley Arts Council - Arts and Economic Prosperity Study

Mr. Cusick made a motion to remove the $4,000 from the Lehigh Valley Arts Council - Arts and Economic Prosperity Study.

Mr. Kraft seconded the motion.

As there were no questions or comments, Mr. Cusick called for the vote.

The vote: Cusick, "yes"; Kraft, "yes"; Dietz, "yes"; Ferraro, "yes"; Geissinger, "yes"; Phillips, "yes"; Vaughn, "yes"; Werner, "yes" and Benol, "yes".

The motion passed by a vote of 9-0.

VIA Events, Inc.

Mr. Geissinger made a motion to remove $5,000 from the grant balance and give it to VIA Event, Inc. to restore their funding to the original recommendation.

Mr. Benol seconded the motion.

When Mr. Phillips indicated he was concerned there would not be enough revenue to cover all of these recommendations, Mr. Kraft indicated there was an anticipated increase of 5% over last year and it could be as high as 15%.
County Council Minutes -12- January 21, 2016

Mr. Brown advised the money was going to be given out quarterly and in their contracts, the grantees were made aware that if the funding did not come in as anticipated there was a possibility their allocation could be reduced.

As there were no further questions or comments, Mr. Cusick called for the vote.

The vote: Geissinger, "yes"; Benol, "yes"; Ferraro, "yes"; Kraft, "no"; Phillips, "yes"; Vaughn, "yes"; Werner, "yes"; Cusick, "yes" and Dietz, "yes".

The motion was passed by a vote of 8-1.

SouthSide Film Institute

Mr. Kraft made a motion to transfer $4,000 from the grant balance and give it to the SouthSide Film Institute.

When Mr. Kraft learned there was only $1,464 remaining in the balance, he amended his motion to transfer $1,000.

Mr. Geissinger seconded the motion.

As there were no questions or comments, Mr. Cusick called for the vote.

The vote: Kraft, "yes"; Geissinger, "yes"; Phillips, "yes"; Vaughn, "yes"; Werner, "yes"; Benol, "yes"; Cusick, "yes"; Dietz, "yes" and Ferraro, "yes".

The motion passed by a vote of 9-0.

Based on the votes for the amendments, the resolution was adopted.

Consideration of the Resolution Approving the Hotel Tax Grants

Mr. Cusick introduced the following resolution:

R. 7-2016 WHEREAS, the Proposed 2016 Budget was presented to Northampton County Council that included funding for the Hotel Tax Grants, but did not list them; and
WHEREAS, on November 19, 2015, Northampton County Council adopted a motion wherein the Department of Community and Economic Development was directed to present to County Council by January 5, 2016, a listing of the Hotel Tax Grants to be reviewed at the Finance Committee meeting on January 20, 2016; and

WHEREAS, on December 3, 2015, Northampton County Council adopted the amendments to the 2016 Budget that included funding for the Hotel Tax Grants.

NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Northampton that the attached list of Hotel Tax Grants is approved.

As there were no questions or comments, Mr. Cusick called for the vote.

The vote: Cusick, "yes"; Geissinger, "yes"; Kraft, "yes"; Phillips, "yes"; Vaughn, "yes"; Werner, "yes"; Benol, "yes"; Dietz, "yes" and Ferraro, "yes".

The resolution was adopted by a vote of 9-0.

Consideration of Personnel Request Resolutions: a) Department of Human Services- Gracedale "Acting" Administrator; b) Department of Human Services- Mental Health Division and Drug and Alcohol Division and c) Department of Human Resources - Gracedale Department of Human Services- Gracedale "Acting" Administrator

Mr. Kraft introduced the following resolution:

R. 8-2016 IT IS HEREBY RESOLVED by the Northampton County Council that Susan Edwards, Assistant Nursing Home Administrator, shall receive the pay as Acting Nursing Home Administrator, at pay grade Group CS-38, step 3-C, $95,921, from November 30, 2015 to January 4, 2016.
As there were no questions or comments, Mr. Cusick called for the vote.

The vote: Kraft, "yes"; Phillips, "yes"; Vaughn, "yes"; Werner, "yes"; Benol, "yes"; Cusick, "yes"; Dietz, "yes"; Ferraro, "yes" and Geissinger, "yes".

The resolution was adopted by a vote of 9-0.

Department of Human Services - Mental Health Division and Drug and Alcohol Division

Mr. Kraft introduced the following resolution:

R. 9-2016 IT IS HEREBY RESOLVED by the Northampton County Council that the one (1) full time position of Caseworker II, pay grade PS-35, salary range $39,466 to $64,312, shall be eliminated in the Department of Human Services, Mental Health Division, effective the 22nd day of January 2016.

IT IS FURTHER RESOLVED that the one (1) full time position of Casework Supervisor, pay grade HS-38-B, salary range $45,448 to $73,882, shall be created in the Department of Human Services, Mental Health Division, effective the 22nd day of January 2016.

IT IS FURTHER RESOLVED that the one position of Drug and Alcohol Administrator 1 position, pay grade HS-44, salary $59,184, in the Department of Human Services, Drug and Alcohol Division, be reclassified/upgraded to a Drug and Alcohol Administrator 2 position, salary $67,539, effective the 22nd day of January 2016.

As there were no questions or comments, Mr. Cusick called for the vote.

The vote: Kraft, "yes"; Phillips, "yes"; Vaughn, "yes"; Werner, "yes"; Benol, "yes"; Cusick, "yes"; Dietz, "yes"; Ferraro, "yes" and Geissinger, "yes".

The resolution was adopted by a vote of 9-0.
Department of Human Resources - Gracedale

Mr. Kraft introduced the following resolution:

**IT IS HEREBY RESOLVED** by the Northampton County Council that the one (1) full time position of Deputy Director of Human Resources - Gracedale, pay grade CS-31 (exempt-appointed), salary range $66,504 to $94,667, shall be created in the Department of Human Resources, effective the 22\textsuperscript{nd} day of January 2016.

In response to Mr. Cusick’s question as to whether he had an opportunity to review the Home Rule Charter (Charter) as it related to this issue, Mr. Lauer stated the Charter provided that each elected official, officer and employee shall be a member of either the career or exempt service and it very specifically sets forth nine descriptions of the exempt service positions. He further stated one of those descriptions indicated “one confidential or clerical employee for each of the above officials, except for members of County Council”, noting the above officials were categorized as all elected officials and the heads of agencies immediately under the direction and supervision of the County Executive.

Mr. Lauer advised it was his understanding that there already was an exempt position in this department.

Mr. Kraft stated he thought this position should be exempt to allow flexibility and disagreed that the Charter prohibited having more than one exempt position.

Mr. Lauer advised the issue was not if the position could be created just whether it had to be exempt or career service and the Charter was clear there could only be one exempt position. He further advised if they wanted to allow more than one exempt position then the Charter had to be amended.

Mr. Geissinger made a motion to table this resolution.

Mr. Hayden seconded the motion.

As there were no further questions or comments, Mr. Cusick called for the vote.
The vote: Geissinger, "yes"; Phillips, "yes"; Kraft, "no"; Vaughn, "yes"; Werner, "yes"; Benol, "yes"; Cusick, "yes"; Dietz, "yes" and Ferraro, "yes".

The motion was passed by a vote of 8-1.

Consideration of County Nursing Home Intergovernmental Transfer Letter of Intent

Mr. Vaughn introduced the following resolution:

R. 10-2016 WHEREAS, the Northampton County Council has reviewed the preliminary information regarding a proposed Intergovernmental Transfer Program to be implemented by the Pennsylvania Department of Human Services, Office of Long Term Living and Northampton County effective July 1, 2015.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Northampton County Council hereby consents to providing a nonbinding letter of interest to participate in the Intergovernmental Transfer Program effective July 1, 2015 and its willingness to provide an estimated IGT Transfer of $7,732,198. The Council members acknowledge this amount is an estimate and that the Department of Human Services will provide a specific amount prior to a formal review and commitment by the Board.

Mr. Werner stated this was a very important step in the process that would bring in an estimated $2.2 million to Gracedale.

In answer to Mr. Kraft's question as to whether Gracedale would still receive the money if it became a 501(c)(3), Mr. Werner replied it would.

Mr. Phillips advised they were looking at a June time frame so in June, $7.7 million would be sent out and then after ten days, the $7.7 million would be returned to the County along with the $2.2 million.

Mrs. Ferraro left the meeting at this time.

In response to Mr. Benol's question as to whether the County would have the $7 million to put toward this program if the opportunity arose, Mr. Brown stated if the members of County Council wished to be a part of this program, the funds would be available. He further stated the amount of money Gracedale
would receive would be contingent upon the number of Counties that participate.

As there were no further questions or comments, Mr. Cusick called for the vote.

The vote: Vaughn, "yes"; Werner, "yes"; Benol, "yes"; Cusick, "yes"; Dietz, "yes"; Geissinger, "yes"; Kraft, "no" and Phillips, "yes".

The resolution was adopted by a vote of 7-1.

Consideration of the Acceptance of Donation for Gracedale Resolution

Mr. Vaughn introduced the following resolution:

R. 11-2016  WHEREAS, Northampton County Home Rule Charter Section 202 (10) provides that County Council shall have, among others, the following powers: "to accept on behalf of the County any gifts of real property and to provide for the acceptance by any agency on behalf of the County of other gifts;" and

WHEREAS, Ms. Julie Shivek-Madeira, an Area Agency on Aging employee, joined her fiancée in donating $700.00 to the Gracedale Residents TV Fund.

NOW, THEREFORE, BE IT RESOLVED by the Northampton County Council that it does hereby accept the donation of $700.00 on behalf of the Gracedale Residents TV Fund.

As there were no questions or comments, Mr. Cusick called for the vote.

The vote: Vaughn, "yes"; Benol, "yes"; Cusick, "yes"; Dietz, "yes"; Geissinger, "yes"; Kraft, "yes"; Phillips, "yes" and Werner, "yes".

The resolution was adopted by a vote of 8-0.

Consideration of the Administrative Code Article XII Contract Approval Resolution: Teleosoft, Inc.
Mr. Geissinger introduced the following resolution:

R. 12-2016 WHEREAS, Northampton County Administrative Code Article XIII Procurement and Disposition of County Property, Section 13.16 Contracts and Agreements c. (1) requires approval of County Council for "...any contract exceeding $100,000, which was awarded using the Competitive Negotiation, Negotiation After Competitive Sealed Bidding, and Non-Competitive Negotiation source selection methods. For contracts with renewal clauses, the entire potential payout if all renewal clauses are exercised under the terms of the contract must be considered when determining if Council approval is necessary"; and

WHEREAS, on January 15, 2016, the Northampton County Council received a request from the County Executive for County Council to adopt a resolution approving a contract with Teleosoft, Inc. for Unified Records Management System for the Civil Division, Court Administration and Sheriff's Office, for a five year contract with two (3) year options to renew, for a one-time fee of $450,000 for the licenses. The maximum payment if all renewals are exercised is $1,399,061, which includes the yearly maintenance and service fee of $80,000 per year with an escalation of 1.5% per year.

NOW, THEREFORE, BE IT RESOLVED that the Northampton County Council does hereby concur with the recommendation of the County Executive, as set forth in the attached documentation to approve a contract with Teleosoft, Inc.

In answer to Mr. Phillips’s question as to what type of project management could the County expect, Mr. Cory Fregm, Account Executive, from Teleosoft, Inc. stated if they did not perform, they did not get paid in a timely manner so that would hold them accountable. He further stated they were very experienced in this process and a milestone proposed schedule was in their proposal and already coordinated with their internal resources.

As there were no further questions or comments, Mr. Cusick called for the vote.

The vote: Geissinger, "yes"; Cusick, "yes"; Dietz, "yes"; Kraft, "yes"; Phillips, "yes"; Vaughn, "yes"; Werner, "yes" and Benol, "yes".
The resolution was adopted by a vote of 8-0.
Mr. Kraft left the meeting at this time.

Fiscal Affairs - Disbursements Report

Mr. Phillips stated at the Finance Committee yesterday, he requested a report on where the finances of the County were in conjunction with the loan that was approved.

Mr. Hunter provided a copy of the Disbursements Report (see Attachment #2) and explained at this time the County did not have to make any withdrawals against the loan.

Human Services Committee Report

Mr. Vaughn advised at the Human Services Committee meeting earlier this evening it was announced that Mr. David Holland would replace Mr. Millard Freeman, former Gracedale Administrator.

Mr. Vaughn stated the Department of Health would be making an unscheduled visit in the near future. He further stated there have been issues with the NTT Data system and it was suggested a meeting be held with Mr. Holland, some members of County Council and representatives from Xerox and NTT in an effort to resolve them.

Mr. Vaughn advised the documents for the bed sale have been signed, but the sale was contingent upon the purchaser being able to obtain the number of beds necessary for them to complete their deal.

Mr. Brown stated they have received $83,000, which will be held in escrow and depending on how the deal proceeded, the County was expected to receive $834,000.

Mr. Phillips advised the 501(c)(3) study will be presented to the Gracedale Advisory Board on February 11, 2016 and to County Council on February 18, 2106.
Parks and Open Space Committee Report

Mr. Dietz stated there will be a Parks and Open Space Committee meeting at 4:00 p.m. on February 4, 2016.

Lehigh-Northampton Airport (LNAA) Liaison Report

Mr. Geissinger advised there was a public meeting with the representatives of the LNAA, Lehigh County Commissioners and Northampton County Council where some important issues were discussed.

Mr. Geissinger stated Lehigh County Commissioner Brad Osborne brought forth a document that had several recommendations. He further stated one of the recommendations was to have a permanent seat on the Executive Committee for both a member of the Lehigh County Commissioners and Northampton County Council to be appointed by the respective body.

Mr. Geissinger advised it also recommended that their Bylaws be revised to provide better clarity as to what represented conflict of interest in terms of board membership that would not only assist the LNAA, but provide guidance to both governing bodies when appointing someone.

Mr. Geissinger stated it further recommended that LNAA post a detailed agenda on their website prior to their meetings and to make it easier to find their minutes. He further stated they should also consider moving their meetings to the evening at least occasionally to allow greater public input.

Mr. Geissinger advised another recommendation was to consider invitations to both governing bodies to meet on a semi-annual basis to receive both financial and operational updates.

Mr. Geissinger stated that Judge Robert Freedberg, the LNAA Solicitor, made it very clear that should both governing bodies determine there were great deficiencies with the LNAA, they had the power to reorganize it.
Discussion of E-Mail/Daily Memorandum Distribution

Mr. Cusick advised due to the volume of e-mails that were received every day that were also included in the daily memorandum he would like to receive some guidance on how best to handle this issue.

Mr. Cusick stated that the members of County Council present determined that other than for crucial e-mails, just a daily memorandum would be sent.

County Executive Comment - Contracts/Vendors

Mr. Brown advised his Administration set very high expectations during the contract negotiation process and had no intention to pay vendors if they did not perform according to their contracts.

Adjournment

Mr. Geissinger made a motion to adjourn the meeting.

Mr. Benol seconded the motion.

The motion to adjourn passed unanimously by acclamation.

________________________________________
Linda M. Zembo
Clerk to Council
The impact of spending by nonprofit arts and culture organizations is far reaching: they pay their employees, purchase supplies, and acquire assets within the local community. Additionally, unlike most industries, the nonprofit arts and culture leverage significant event-related spending by their audiences. Whether serving the local community or out-of-town visitors, a vibrant arts and culture industry helps local businesses thrive.

<table>
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<tr>
<th>Impact of the Nonprofit Arts and Culture Organizations</th>
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<tr>
<td>Total Direct Expenditures</td>
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<td>Full-Time Equivalent Jobs</td>
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<td>Resident Household Income</td>
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<th>Impact of the Nonprofit Arts and Culture Audiences</th>
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<table>
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<tr>
<th>Event-Related Arts and Culture Audience Spending</th>
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<td>Residents*</td>
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<tr>
<td>Attendance</td>
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<tr>
<td>Percent of Total</td>
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<tr>
<td>Per Person Average</td>
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<td>Total Spending</td>
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<tr>
<th>Average Dollars Spent Per Person by Arts Attendees</th>
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<tr>
<td>Refreshments/ Snacks at Event</td>
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<td>Meals Before/After Event</td>
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<td>Souvenirs and Gifts</td>
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<td>Total Per Person Spending</td>
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*Residents live within Carbon, Lehigh, and Northampton Counties; Non-residents live outside that area.

For more details, visit www.LVArtsCouncil.org.
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1/21/2016