A regular meeting of the Northampton County Council was held on the above date with the following present: John Cusick, President; Thomas H. Dietrich; Bruce A. Gilbert; Kenneth M. Kraft; Scott Parsons; Barbara A. Thierry; Robert Werner; Frank E. Flisser, Clerk to Council; Joshua D. Fulmer, Acting Solicitor to Council and Zachary Lysek, Coroner. Absent were Margaret Ferraro, Vice-President and Lamont G. McClure, Jr.

Prayer

Mr. Cusick led County Council in prayer to open the meeting and to remember the victims of the tragedy in neighboring Monroe County.

Pledge of Allegiance

Mr. Cusick led County Council in the pledge of allegiance.

Courtesy of the Floor

Adrian Shanker, 1818 Jennings Street, Bethlehem, PA - stated he is President of Equality, PA the statewide gay and lesbian civil rights organization. He stated he would like Council to consider an acting ordinance providing equal benefits for equal work for County employees regardless of the employees' sexual orientation. He advised that there are currently five cities in Pennsylvania and also Allegheny County who provide same sex domestic partner benefits for their employees and none of these Municipalities have had any adverse financial effects in doing so.

Antonia Grifo, Easton, PA - stated she wanted to discuss the Louise Moore Park Homestead contract approval resolution. She advised she is one of the co-executors of the estate of Louise Moore Pine, as well as a longtime friend and personal attorney. She stated in 1930, Hugh Moore, creator of the Dixie Cup, chose to locate in Easton. She stated that Hugh Moore purchased the estate in 1933 with the intention of living there and did extensive renovations. She stated that the farmhouse was his home until he died in 1972. She stated Louise Moore Pine lived at the farmhouse from 1947 to 2009. She advised when Hugh Moore died he left instructions for Louise Moore Pine to donate the land and building in perpetuity for public recreational and/or educational purposes. She stated it was Louise Moore Pine
who made the decision to donate the property to the County. Ms. Grifo stated when Louise Moore Pine donated the property she retained the right to live there for the rest of her life and retain either house and control any outbuildings that she chose. She stated that Louise Moore Pine's gift at that time was $1 million in a trust that Hugh Moore had set up and has grown to $1.6 million, the interest of which has been used to maintain the park. Ms. Grifo stated that Louise Moore Pine made a cash gift to the County of $2 million and all she asked was that the money be used to maintain Louise Moore Park and also maintain and preserve the farmhouse. Ms. Grifo stated that she and the other co-executors of the estate are in support of phase one of the Louise Moore Park project.

Confirmation of Appointments

Mr. Cusick advised the Personnel Committee met yesterday to consider the County Executive's appointments to the Area Agency on Aging Advisory Council and the Lehigh Valley Workforce Investment Board.

Mr. Kraft introduced the following resolution:

R. 59-2013 RESOLVED, by the Northampton County Council that the following individuals shall be confirmed in their appointments/re-appointments as indicated hereafter:

AREA AGENCY ON AGING ADVISORY COUNCIL

Appointments:

David S. Perruso  
2487 Lincoln Avenue  
Easton, PA 18042

Terms to Expire: 7/1/15

Re-Appointments:

Ms. Mary Jane Long  
27 Glenmoor Circle  
Easton, PA 18045

Ms. Louise Sanderson  
47 W. Greenwich Street  
Bethlehem, PA 18018

Mr. William Sanderson, Jr.  
47 W. Greenwich Street  
Bethlehem, PA 18018
Lehigh Valley Workforce Investment Board

Appointment:

Kevin Lott
319 Durham Street
Hellertown, PA 18055

Term: to begin January 1, 2014 and to expire December 31, 2016

Re-Appointments:

Stephen Bailey
3273 Oakland Square
Bethlehem, Pa 18020

Terms: to begin January 1, 2014 and to expire December 31, 2016

Luke Cunningham
576 Angelo Drive
Bethlehem, Pa 18017

Ellen Kingsley, Esquire
4441 Tuskeetee Drive
Bethlehem, Pa 18020

John MacDonald
553 Kevin Drive
Bethlehem, Pa 18017

Sharon Scheirer
307 West Grant Street
Easton Pa 18042

John Mehler
2741 Stephens Street
Easton, Pa 18045

As there were no further questions or comments, Mr. Cusick called for the vote.

The vote: Kraft, "yes"; Dietrich, "yes"; Gilbert, "yes"; Parsons, "yes"; Thierry, "yes"; Werner, "yes" and Cusick, "yes".

The resolution was adopted by a vote of 7-0.
County Executive’s Report

Mr. John Stoffa, County Executive advised he has instructed Tom Kohler, Steve Desalva and the Procurement Office to begin working in anticipation of the bond money which will be available on August 27, 2013. Mr. Stoffa advised the bond money cannot be spent until Council votes on the budget amendment on September 5, 2013.

Mr. Stoffa advised the new sewer line at Gracedale will be finished before the end of the year.

Mr. Stoffa stated he is hoping Council will approve the resolution tonight for the recommended improvements to the Louise Moore Pine homestead conversion.

Mr. Stoffa advised they are doing their best to sell the Bechtel Building and move into the new Human Services Building by March 31, 2014. Mr. Stoffa stated construction is presently ahead of schedule.

Mr. Stoffa stated that the Regional Forensics Center also known at the Morgue Study will be presented at tonight’s meeting.

Mr. Stoffa advised that by way of a gaming grant, an animal control study has just been completed on stray animals, primarily dogs. Mr. Stoffa stated he would like this study to be presented to Council at the September 19, 2013 meeting.

Mr. Stoffa stated in regards to the Archives building that we are entirely out of Iron Mountain.

Mr. Stoffa advised the Second Citizens Academy is just about full.

Mr. Stoffa advised that Mr. Hamman is working to finalize the 2014 budget.

Consideration of the Human Services Block Grant Resolution

Mr. Cusick advised the Human Services Committee met earlier this evening to review the Human Services Block Grant resolution.
Mr. Dietrich introduced the following resolution.

R. 60-2013 WHEREAS, the Commonwealth of Pennsylvania has implemented a pilot program for the Human Services Block Grant for twenty Counties in Pennsylvania; and

WHEREAS, Northampton County applied for admission into the initial block grant program, but was not chosen to participate; and

WHEREAS, subsequent to the implementation of the initial program, the General Assembly of the Commonwealth of Pennsylvania adopted legislation which re-opened admission to the Pennsylvania Human Services Block Grant Program to additional Counties; and

WHEREAS, Northampton County’s Executive has stated that Northampton County will submit an application to participate in the Pennsylvania Human Services Block Grant Program; and

WHEREAS, the Pennsylvania Human Service Block Grant Program will give participating Counties additional flexibility in how they spend the funding provided through the seven categorical programs included in the block grant; and

WHEREAS, the Human Services Block Grant will give participating Counties the ability to re-program up to three percent of any unspent funds in the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Northampton that County Council endorses Northampton County’s participation in the Pennsylvania Human Services Block Grant Program and encourages the Pennsylvania Department of Public Welfare to approve Northampton County’s submitted application.

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Northampton County delegation to the General Assembly of the Commonwealth of Pennsylvania.

Mr. Cusick stated he would like to applaud the Northampton County State Legislators who fought to allow 10 additional slots for the Human Services Block Grant Pilot Program. Mr. Cusick advised that he hoped Northampton County is one of the counties selected.

As there were no further questions or comments, Mr. Cusick called for the vote.
The vote: Dietrich, "yes"; Gilbert, "yes"; Kraft, "yes"; Parsons, "yes"; Thierry, "yes"; Werner, "yes" and Cusick, "yes".

The resolution was adopted by a vote of 7-0.

Review of the Morgue Study

Mr. Cusick advised at the request of the County Executive, this matter was placed on the agenda for consideration.

Mr. Lysek, Coroner introduced Mr. Glenn Lichtenwalner, W2A Design Group (W2A) at this time. Mr. Lysek advised that Mr. Lichtenwalner is the engineer who he worked with on the Morgue Study. Mr. Lichtenwalner will review the first part of the Morgue Study presentation and Mr. Lysek will review the second part (Attachment #1).

Presentation

Mr. Lichtenwalner advised in January 2013 they began a series of interviews and associated processes to identify the needs for a new forensic center. He stated it is a three step process which includes data collection, analysis and documentation. He advised questionnaires, interviews and work sessions were held with Mr. Lysek as well as the existing facility was reviewed and deficiencies were identified. Mr. Lichtenwalner advised similar facility floor plans were studied and were analyzed. He also advised the goal was to develop a need assessment for a building program of spaces, consensual floor plans and exterior renderings for a new forensic facility.

Mr. Lichtenwalner stated some of the items that went into the report were trends, influences and demographics. He advised information received from the Lehigh Valley Planning Commission showed that the growth in Northampton County will increase by twelve percent per decade. Mr. Lichtenwalner stated that yearly deaths have also risen dramatically.

Mr. Lichtenwalner stated they developed a facility of space requirements. He advised they looked at special considerations for the workflow, space utilization and efficiencies in a new facility. He stated the flexibility and adaptable space was important as well as the future expansion of the facility.
Mr. Lichtenwalner advised with a facility such as this there is much specialized equipment due to the very specific functional performance that is required.

Mr. Lichtenwalner stated they also looked at the parameters for site selection. He advised that access from two directions to ensure access to the site despite potential traffic incidences is important as well as emergency access for fire departments and other emergency vehicles. Access for shipping and receiving to be included without compromising security and that the proper delivery of evidence is also very important to this facility. Mr. Lichtenwalner stated other site selection parameters included a parking lot within the site, solar orientation of the building, proximity to a hospital, major traffic arteries and police departments. He advised that possible sharing of a new facility may be deemed worthwhile.

Mr. Lichtenwalner advised this is a very sophisticated and specialized type of facility. He stated that the building systems, such as the mechanical, electrical, plumbing, fire alarm and detection systems, emergency power, security data system and access control are also all important for a facility such as this and are taken into account in the report.

Mr. Lichtenwalner stated the specialized equipment is all stainless steel in the morgue area and these are very unique requirements. He advised they developed preliminary layouts and consulted vendors and also looked at the budget costs for the special equipment that is required. He stated the findings and outcome is that the existing facility has deficiencies and cannot continue to meet the growing needs of the County. The proposed facility is a cutting edge, state of the art facility and will address the needs of the County far into the future. The study sets the area of the new forensic facility at 23,770 square feet. He advised it is a one level plan with an upper level, mechanical space and storage area.

Mr. Lichtenwalner advised the budgetary conceptual cost estimate for a project of this magnitude is $6,380,000.

Mr. Lichtenwalner stated in regards to the exterior renderings, they looked at using materials that were very durable and appropriate for a County facility.

Mr. Lyseck advised this is a state of the art facility and will carry Northampton County far into the future. He stated if
the County outgrows this facility it is designed to be expanded to meet their needs.

Mr. Lysek advised the building is designed to accommodate their clientele, families, staff, doctors and law enforcement in the most proficient manner.

Mr. Lysek stated in 2009 a study came out that was done by the National Academy of Science. He advised the Federal Government asked them to do the study on forensic science in the United States. He advised that part of what they have put together comes from taking recommendations and putting together the best practices for forensic science. He stated they do their best to meet their requirements but they need to do a better job and approving this would allow them to do that in a more effective manner.

Mr. Lysek stated the cooler area of the new facility has room for twenty-two stretchers so it would adequately meet the needs of body storage and the design of the new facility allows for expansion. He stated that they currently are allowed access to four drawers at Easton Hospital which are also used for their inpatient deaths. He stated St. Lukes Hospital has six drawers and St. Lukes Anderson does not have a morgue but it has a cooler which can hold two bodies. Gracedale can hold a maximum of seven bodies.

In answer to Mr. Kraft’s question, Mr. Lysek advised a crematorium could easily be added in the future but he does not agree that they should offer that service.

In answer to Mr. Dietrich’s question, Mr. Lysek advised they currently have three vehicles and three trailers available for their services and the new facility would offer more space.

In answer to Mr. Dietrich’s question, Mr. Lysek stated that a limited climate control garage could be isolated and used to process a crime scene. He stated that he was comfortable with the amount of room there is to house vehicles in the new design and that it did allow room for expansion.

In answer to Mr. Werner’s question, Mr. Lysek stated that in 2012 they investigated a total of 1,917 cases and as of May 31, 2013 they have investigated 931 cases.
In answer to Mr. Werner's question, Mr. Lysek advised in the event of a multiregional disaster the new facility had four stations that would be able to handle a catastrophe.

In answer to Mr. Werner's question, Mr. Lysek advised it was more cost effective to use outside agencies for toxicology testing.

In response to Mr. Werner's comment, Mr. Lysek stated he wanted to present this to Council first. He advised that he and Mr. Stoffa will be meeting with other agencies such as hospitals and colleges regarding partnerships.

Mr. Cusick commended Mr. Lysek on doing a good job and stated this is something the County needs to move forward with.

In answer to Mr. Cusick's question, Mr. Stoffa stated that the next step to move forward would be that the next County Executive should do another bond. Mr. Stoffa stated another bond could include bridges, a new morgue and an animal control study.

Mr. Cusick stated fundings for the new morgue could be put into the 2014 Capital Improvements Plan or in the Capital Projects Plan.

Introduction of the Ordinance Providing for Amendments to the 2013 Northampton County Budget

Mr. Cusick advised the second ordinance providing for amendments to the 2013 budget was reviewed at the Finance Committee meeting held yesterday.

Messrs. Cusick and Parsons introduced the following ordinance:


IT IS HEREBY ORDAINED AND ENACTED, By the Northampton County Council that the 2013 Northampton County budget shall be amended as indicated hereafter:
## 2013 BUDGET AMENDMENT

<table>
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<tr>
<th>KEY ORG</th>
<th>ACCOUNT</th>
<th>ACCOUNT TITLE</th>
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<tr>
<td>31300</td>
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<td>43300</td>
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<td>Description</td>
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<td>Amount 2</td>
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**Court Services - Criminal Automation**

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**Courts - Magisterial District Judges**

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<td>Commonwealth</td>
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<td>61,000</td>
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<td>63999</td>
<td>Pooled Administrative Supplies</td>
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**Corrections Jail / Administrative Services**

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<td>Fringe Benefits</td>
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**Human Services - Facility**

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<td>75150</td>
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<td>Furniture &amp; Fixtures</td>
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<td>75700</td>
<td>Safety &amp; Security Equipment</td>
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**Public Works - Bridges**

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<td>Pooled Program Operating Cost</td>
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<td>75400</td>
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**Public Works - Act 13 Highway Bridge Improvements**

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**Public Works - Parks & Recreation**

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<tr>
<td>67999</td>
<td>Pooled Purchased Services</td>
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**Capital Project - 2013 Bond Issuance**
County Council Minutes -12- August 15, 2013

42020  48010  General Obligation Bond Issue - 8,240,000  8,240,000
        48075  Premium on Bonds Issued - 2,105,447  2,105,447
       66999  Pooled Professional Services - 104,101  104,101
       74050  Bond Interest - 13,506  13,506
       74100  Bond Principal - 10,110,000  10,110,000
       97105  Underwriters Discount - 117,840  117,840

Capital Project - 2013 Bond Bridge Renovations

42021  48010  General Obligation Bond Issue - 7,100,000  7,100,000
        87500  PW Bridges - 7,100,000  7,100,000

Capital Project - 2013 Bond Bldg. Renovations

42022  48010  General Obligation Bond Issue - 4,300,000  4,300,000
        82200  CH Emergency Generator - 800,000  800,000
        85200  GD Boiler House - 300,000  300,000
        85380  GD Emergency Generator - 3,200,000  3,200,000

Summary - Budget Amendment 28,365,706

Effective Date: In accordance with Northampton County Home Rule Charter 705 (e) this ordinance shall become effective upon the date of enactment.

Mr. Cusick advised the public hearing, debate and vote will be scheduled for the September 5, 2013 meeting.

Consideration of the Human Services Pay Scale Resolution

Mr. Cusick advised the Personnel Committee met yesterday to review the Human Services pay scale resolution.

Mr. Kraft advised this resolution is for our reimbursement funding levels from the State.

Mr. Kraft introduced the following resolution:

R. 61-2013 WHEREAS, the Northampton County Council adopted resolution #106-2012, which adopted pay scales for certain full-time County employees, including the 2012 Department of Human Services Civil Service (Non-Union) Administrative Staff Pay Scale and the 2012 PSSU Employees Pay Scale (Pay Scale PS); and

WHEREAS, on August 1, 2013, the Department of Human Resources indicated that due to changes in State maximum allowable salaries, it became necessary to revise the 2013 Human
Services Non-Union) Administrative Pay Scale and the PSSU Employees Pay Scale.

NOW, THEREFORE, BE IT RESOLVED by the Northampton County Council that the 2013 pay scales for Human Services (Non-Union) Administrative and PSSU (Union) shall be revised to read as indicated on the attached document (refer to Exhibit "A"). The 2012 revisions shall be retroactive to April 1, 2013.

As there were no further questions or comments, Mr. Cusick called for the vote.

The vote: Kraft, "yes"; Parsons, "yes"; Thierry, "yes"; Werner, "yes"; Cusick, "yes"; Dietrich, "yes" and Gilbert, "yes".

The resolution was adopted by a vote of 7-0.

Consideration of the Outside Legal Counsel Resolution Gracedale Bed Sale

Mr. Cusick advised the Human Services Committee met earlier this evening to review the request for outside legal counsel to assist in the sale of 37 bed licenses at Gracedale.

Mr. Dietrich introduced the following resolution:

R. 62-2013 WHEREAS, Northampton County Administrative Code Section 11.03 Outside Legal Counsel, provides in Section 11.03 a., "The Solicitor, with the approval of the County Executive and County Council, may retain outside legal counsel where necessary." and in Section 11.03 b., "For the purposes of this section, outside legal counsel shall mean the use of any legal counsel, attorney, or firm of attorneys, other than the County Solicitor and Assistant County Solicitors, which may be used to defend and/or represent the County of Northampton, a County employee, or a County elected official in litigation; and/or assist the Solicitor's Office with matters involving the County of Northampton."; and

WHEREAS, Northampton County Administrative Code Section 16.04 Outside Legal Counsel, provides in Section 16.04 a., "The requirements set forth in Administrative Code Section 11.03, Outside Legal Counsel, shall apply to all departments, services, bureaus, offices, divisions, or other administrative unit under the direction and supervision of the County Executive." and in Section 16.04 b., "For the purposes of Section 11.03, the term approval of County Council shall mean either the adoption of a separate and specific resolution, or ordinance, regarding any
retention of outside legal counsel."; and

NOW, THEREFORE, BE IT RESOLVED that the Northampton County Council authorizes the County Executive to award a contract to Latisha Davis & McKenna to assist Northampton County in the sale of 37 bed licenses at Gracedale. It shall be understood that:

(1) The total monetary amount of the award of the contract shall not exceed $10,000.00.

As there were no further questions or comments, Mr. Cusick called for the vote.

The vote: Dietrich, "yes"; Gilbert, "yes"; Werner, "yes"; Thierry, "yes"; Parsons, "yes"; Kraft "yes" and Cusick, "yes".

The resolution was adopted by a vote of 7-0.

Consideration of the Gracedale Private Pay Resolution

Mr. Cusick advised the Human Services Committee met earlier this evening to review the Gracedale Private Pay for Private Rooms Room Rate.

Mr. Dietrich introduced the following resolution:

R. 63-2013 RESOLVED, By the Northampton County Council that effective October 1, 2013, the Gracedale Private Pay Rate for private rooms shall be $290.00 per day.

As there were no further questions or comments, Mr. Cusick called for the vote.

The vote: Dietrich, "yes"; Werner, "yes"; Cusick, "yes"; Gilbert, "yes"; Kraft, "yes"; Parsons, "yes" and Thierry, "yes".

The resolution was adopted by a vote of 7-0.

Consideration of the Administrative Code Contract Approval Resolution: Louise Moore Park Homestead

Mr. Cusick advised the Finance Committee met yesterday to review the contract approval request for the Louise Moore Park Homestead.
Mr. Cusick introduced the following resolution:

R. 64-2013  WHEREAS, Northampton County Administrative Code Article XIII Procurement and Disposition of County Property, Section 13.16 Contracts and Agreements c.(2) requires approval of County Council for "any contract where costs are to be funded with monies outside of the County’s General Fund, such as those funded through bonded indebtedness."

WHEREAS, on August 8, 2013, the Northampton County Council received a request from the County Executive for County Council to adopt a resolution endorsing a contract, in the amount of $458,950, with Boyle Construction II, Inc., dba CC Construction Services, for the exterior renovations of the Louise Moore Park Homestead.

NOW, THEREFORE, BE IT RESOLVED that the Northampton County Council does hereby concur with the recommendation of the County Executive, as set forth in the attached documentation, to award a contract to Boyle Construction II, Inc., dba CC Construction Services, for the exterior renovations of the Louise Moore Park Homestead.

Mr. Cusick advised that this was the only bid received on this contract.

Mr. Werner thanked Ms. Grifo for her passion, for staying with the project and presenting it in the fashion that she did.

In answer to Mr. Dietrich’s question, Mr. Gilbert advised that the companies who did not respond were contacted and that they were inundated with other work. He stated they didn’t have the time and possibly the expertise that this job required.

Mr. Cusick stated that he agreed that we did have a responsibility for the upkeep of this house as a result of the will. Mr. Cusick advised he did not believe this was the appropriate location for the Parks Office building. Mr. Cusick stated to house approximately three employees at the cost of $1.2 million is not the most efficient way. Mr. Cusick stated he liked the 2006 proposal that the Parks Office be housed at Gracedale.

As there were no further questions or comments, Mr. Cusick called for the vote:
The vote: Cusick, "no"; Gilbert, "yes"; Kraft, "yes"; Parsons, "yes"; Thierry, "yes"; Werner, "yes" and Dietrich, "yes".

The resolution was adopted by a vote of 6-1.

Consideration of the Collective Bargaining Unit Agreement Between the County of Northampton and Northampton County Corrections Officers

Mr. Cusick advised the Personnel Committee met yesterday to review the Corrections Officers Collective Bargaining Unit Agreement.

Mr. Kraft advised this contract did not have to go to arbitration or mediation.

Mr. Kraft introduced the following resolution:

R. 65-2013 WHEREAS, Northampton County Charter Section 202 (12) provides that, "the County Council shall have the power to approve any collective bargaining agreements with officers and employees".

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Northampton County Council that the Collective Bargaining Unit Agreement between the County of Northampton and Northampton County Corrections Officers, District Council 88 and local 2549, American Federation of State, County and Municipal Employees, AFL-CIO, shall be approved this 15th day of August 2013.

As there were no further questions or comments, Mr. Cusick called for the vote.

The vote: Kraft, "yes"; Dietrich, "yes"; Gilbert, "yes"; Parsons, "yes"; Thierry, "yes"; Werner, "yes" and Cusick, "yes".

The resolution was adopted by a vote of 7-0.
Consideration of the Print Shop Supervisor Title/Transfer Position Request Resolution

Mr. Cusick advised the Personnel Committee met yesterday to review the Print Shop Supervisor Title/Transfer Position Request.

Mr. Kraft introduced the following resolution:

R. 66-2013 RESOLVED, By the Northampton County Council that the position of Print Shop Supervisor, pay grade - RU18, currently existing in the Department of Corrections budget, shall be changed to the position of Print Shop Specialist and shall be transferred to the Department of Administration budget.

As there were no further questions or comments, Mr. Cusick called for the vote.

The vote: Kraft, "yes"; Parsons, "yes"; Thierry, "yes"; Werner, "yes"; Cusick, "yes"; Dietrich, "yes". and Gilbert, "yes".

The resolution was adopted by a vote of 7-0.

Executive Session

Mr. Cusick advised the County Executive has requested an executive session to discuss the sale and or lease of County real estate.

Mr. Kraft made a motion to adjourn into Executive Session.

Mr. Parsons seconded the motion.

Mr. Cusick called for the vote and the members of County Council voted unanimously to move into Executive Session.

Mr. Fulmer stated County Council entered into Executive Session at approximately 7:59 p.m. and reconvened at approximately 8:11 p.m. where a discussion was held regarding the special sale of County property.
Human Services Committee Report

Mr. Dietrich stated during the last Human Services Committee meeting, a brief update was given on the Human Services building as well as some of the expenditures.

Finance Committee Report

Mr. Cusick stated that the budget amendment which was introduced at tonight’s Council meeting was discussed at the last Finance Committee meeting as well as the Louise Moore Park funding resolution which was approved tonight.

2013 CCAP Conference

Mr. Cusick stated that he and Mr. Stoffa attended the 2013 CCAP Conference in Erie, PA.

Mr. Cusick advised he had the opportunity to attend sessions on 911, the Erie Economic Development Corporation and also a session on the Human Services Block Grant.

Mr. Cusick stated that he and Mr. Stoffa did a presentation on the Citizens Academy.

Mr. Cusick advised that he received an email pertaining to voting on the resolutions that came through the General Assembly last week.

Conservation District Liaison Report

Mr. Cusick advised that he, Mrs. Ferraro, Mr. Werner, Mr. Parsons and Mr. Stoffa attended the annual Conservation District meeting which was held on Tuesday, August 13, 2013.

Solicitor’s Report

Mr. Fulmer advised the report for Braden Airport will be available from Mr. Lauer the beginning of next week.
Adjournment

Mrs. Thierry made a motion to adjourn.

Mr. Kraft seconded the motion.

The motion to adjourn passed unanimously by acclamation.

[Signature]
Frank E. Flisser
Clerk to Council

(J:\2013\nccmin\082813)