

Northampton County Gaming Revenue & Economic Redevelopment Authority

January 22, 2018

Minutes

A meeting of the Northampton County Gaming Revenue & Economic Redevelopment Authority was held on Monday, January 22, 2018 at 5:30 p.m. in the County Council Chambers, Northampton County Courthouse, 669 Washington Street, Easton, PA.

Members of the Authority:

John J. Finnigan, Jr.	Gerald C. Yob
John Dally, Jr.	Donna Louder
Thomas J. Nolan	James Pennington
Tony Pristash	

Solicitors

S. Graham Simmons, III, Esq.

County Liaisons:

Matthew Dietz, County Council Liaison

Gaming Authority Staff:

Karen Collis, Northampton County DCED
Sarah Ortiz, Northampton County DCED

AGENDA ITEM #1 – Call To Order

Mr. Finnigan called the meeting to order.

AGENDA ITEM #2 – Pledge of Allegiance

Mr. Finnigan led the Authority Members in the Pledge of Allegiance.

AGENDA ITEM #3 – Roll Call

Ms. Collis called the roll of the members that were present, as well as, Solicitor Graham Simmons. Also present was Councilman Dietz.

AGENDA ITEM #4 – Appointment of Officers: Chair, Vice Chair, Secretary, Treasurer

Chair

Solicitor Simmons opened nominations for **Chair**.

A motion was made by Mr. Pennington to nominate John J. Finnigan as Chair, seconded by Mr. Pristash.

Solicitor Simmons opened the floor for further nominations. There were none.

Mr. Dally made a motion to close nominations, seconded by Mr. Pristash; the motion was approved. Mr. Finnigan abstained. Authority Members, by acclamation, unanimously approved **Mr. Finnigan as Chair.**

Vice Chair

Solicitor Simmons opened nominations for **Vice Chair.**

A motion was made by Mr. Dally to nominate Tony Pristash as Vice Chair, seconded by Mr. Pennington.

Solicitor Simmons opened the floor for further nominations. There were none.

Mr. Pennington made a motion to close the nomination, seconded by Mr. Dally; the motion was approved. Mr. Pristash abstained. Authority Members, by acclamation, unanimously approved **Mr. Pristash as Vice Chair.**

Secretary

Solicitor Simmons opened nominations for **Secretary.**

A motion was made by Mr. Pristash to nominate John Dally, Jr. as Secretary, seconded by Ms. Louder.

Solicitor Simmons opened the floor for further nominations. There were none.

Mr. Pennington made a motion to close the nomination, seconded by Mr. Pristash; the motion was approved. Mr. Dally abstained. Authority Members, by acclamation, unanimously approved **Mr. Dally as Secretary.**

Treasurer

Solicitor Simmons opened nominations for **Treasurer.**

A motion was made by Mr. Pristash to nominate Thomas J. Nolan as Treasurer, seconded by Mr. Pennington.

Solicitor Simmons opened the floor for further nominations. There were none.

Mr. Dally made a motion to close the nomination, seconded by Ms. Louder; the motion was approved. Mr. Nolan abstained. Authority Members, by acclamation, unanimously approved **Mr. Nolan as Treasurer.**

AGENDA ITEM #5 – Approval of Minutes – November 27, 2017

Mr. Finnigan called for a motion to approve the November 27, 2017 Minutes. A motion was made by Mr. Pennington to approve the minutes, seconded by Mr. Pristash; all in favor, none opposed. The motion carries.

AGENDA ITEM #6 – Courtesy of the Floor – Public Comment

None.

AGENDA ITEM #7 – Treasurer’s Report

Mr. Nolan provided account information for the restricted and uncommitted funds for the months of November and December 2017.

Mr. Finnigan called for a motion to approve the Treasurer’s Report for the months of November and December 2017. A motion was made by Mr. Pristash to approve the Treasurer’s report for the months of November and December 2017, seconded by Mr. Pennington; all in favor, none opposed. The motion carries.

AGENDA ITEM #8 – Old Business

Solicitor Memorandum of Understanding Expiration

Mr. Finnigan advised that the Memorandum of Understanding between the Authority and Norris McLaughlin & Marcus, P.A. expired December 31, 2017. Mr. Finnigan recommended extending the Memorandum of Understanding for one additional calendar year with a quarterly retainer of \$2,000 and \$195.00 per hour for actual litigation services.

Mr. Finnigan called for a motion for the Solicitor’s office to draft an updated Memorandum of Understanding for Calendar Year 2018 subject to the same terms and conditions (listed above) and asked for authorization for the Chairman to sign the document once it is prepared. A motion was made by Ms. Louder as stated by the Chair, seconded by Mr. Dally; all in favor, none opposed. The motion carries.

AGENDA ITEM #9 – New Business

2016 Uncommitted Round Borough of Glendon – Glendon Town Hall Improvements

The Borough of Glendon has submitted an Amendment Request to include a budget modification within line items and a six-month extension of time to complete the Borough Town Hall Improvements project awarded within the 2016 Uncommitted Grant Round. Cindy Green explained a new, high efficiency heat pump system was installed, but in order to gain all the efficiencies from the system, the ductwork needs to be improved. Glendon Borough wishes to continue renovations, using the remaining funds toward the cost of the ductwork improvements. Mr. Finnigan clarified when the grant was awarded (December 2016) and the remaining amount which is \$8,391.00. Mr. Pennington questioned if this is the first extension request. Ms. Green stated it is. Mr. Finnigan questioned when the work will be done. Ms. Green believes it will be done in a timely manner, noting the Borough will need to put the work out to bid. Mr. Dally questioned if the additional work is within the original scope of the grant award. Mr. Finnigan confirmed the work remains within the original scope of the grant award.

Mr. Nolan made a motion to award an amendment to the grant agreement for a six (6) month extension, retroactive to December 1, 2017 as per Glendon Borough’s request, seconded by Mr. Pennington; all in favor, none opposed. The motion carries.

AGENDA ITEM #10 – Solicitor’s Report

On behalf of Mr. Heintzelman, Solicitor Simmons conveyed to Authority members Mr. Heintzelman’s expressed gratitude in working with the Authority and his hopes to be reappointed.

A final audit letter was issued by RKL in conjunction with the audit for year ending December 31, 2016. This formally completes their audit. Solicitor Simmons indicated that since this is part of the audit opinion issued by RKL, a motion should be made to accept this letter as a part of the completed audit for the year ending December 31, 2016.

Mr. Nolan made a motion to accept the letter from the auditor as part of the completed audit, seconded by Mr. Pristash; all in favor, none opposed. The motion carries.

AGENDA ITEM #11 – Liaison Report

Mr. Finnigan welcomed Councilman Dietz and questioned if he would like to address the Authority. Mr. Dietz responded he is happy to be working with the Authority and welcomed members to reach out to him with any questions.

AGENDA ITEM #12 – Staff Report

Ms. Collis informed the Authority that the new Director for the Department of Community and Economic Development starts February 5, 2018. Ms. Collis will invite her to attend the next meeting.

AGENDA ITEM #13 – Courtesy of the Floor – Public Comment

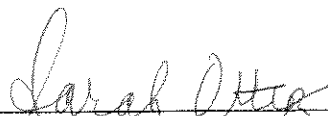
None

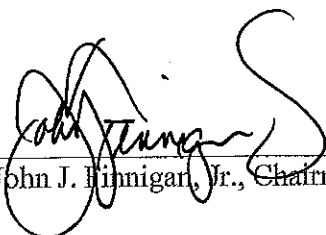
AGENDA ITEM #14 – Adjournment

The Chairman called for a motion to adjourn the meeting. A motion was made by Mr. Pristash; all in favor, none opposed. The motion carries.

AGENDA ITEM #15 – Next Scheduled Meeting – February 26, 2018 – 5:30 p.m.

Respectfully submitted by:

Prepared by: 
Sarah Ortiz, Executive Secretary


John J. Finnigan, Jr., Chairman