

County

General Purpose Authority

Meeting Minutes

2,0

8:00 a.m. on February 2, 2016

The monthly meeting of the Northampton County General Purpose Authority was held on Tuesday, February 2, 2016, at 8:00 a.m. The meeting was held in Northampton County Courthouse, 3rd Floor, County Council Chambers, Room #3116, 669 Washington Street, Easton, PA.

ITEM #1 – CALL TO ORDER-ATTENDANCE

Mr. Langen called the meeting to order.

Attendance:

Shawn Langen, J. Michael Dowd, Neal Koplin, Mark Schiavone, Margaret Ferraro, Shawn M. Donahue, Helene Whitaker.

Solicitor:

John F. Lushis, Jr., Esq.

Staff:

Diane Donaher, DCED Director
Mark Hartney, DCED Administrator

David Hughes, DCED Finance Specialist
Nina McCarthy, DCED Executive Secretary

Absent:

Diane Donaher

ITEM #2- APPROVAL OF MINUTES FROM JANUARY 5, 2015

The minutes were unanimously approved on a motion by Mr. Dowd, seconded by Mr. Schiavone.

ITEM #3 – TREASURER’S REPORT

Mr. Hughes reviewed the January 2016 Treasurer’s Report.

MOTION: To approve the Treasurer’s Report as presented.

Mr. Koplin made the motion to approve. Ms. Ferraro seconded. The Treasurer’s Report was approved.

ITEM #4 – PUBLIC COMMENT

None.

ITEM #5 – NEW BUSINESS5.1 Solicitor RFP – Interviews:

Prior to the solicitor interviews, members disclosed possible conflicts of interest.

- Mr. Langen advised that although he does not know them, nor has he directly worked with them, his firm has used the services of Broughal & DeVito in the past.
- Mr. Dowd and Peg Ferraro advised they have an ongoing relationship with Graham Simmons of Norris McLaughlin & Marcus.
- Mr. Koplin advised that he has worked with Davison & McCarthy, Fitzpatrick Lentz & Bubba, and Norris McLaughlin & Marcus.
- Mr. Hartney advised that his spouse has a contractual relationship with Davison & McCarthy.
- Shawn Donahue advised that although he does not have a relationship with them, his clients have worked with Norris McLaughlin & Marcus.

5.1.1 Broughal & DeVito

Jim Broughal & Wendy Nicolosi presented their submission to the Board.

5.1.2 Davison & McCarthy

Mark Aurand & Andrew Schantz presented their submission to the Board.

5.1.3 Fitzpatrick Lentz & Bubba

Thomas Schlegel & Karl Kline presented their submission to the Board.

5.1.4 Goudsouzian & Associates

Steve Goudsouzian, Robert Eyer and Chad DiFelice presented their submission to the Board.

5.1.5 Norris, McLaughlin & Marcus

John Lushis presented their submission to the Board.

5.1.6 Stevens & Lee

Blake Marles & Peter Edelman presented their submission to the Board.

5.2 Executive Session to discuss solicitor RFP's and interviews

Mr. Langen made a motion to move to executive session. Mr. Dowd seconded the motion. The Board unanimously agreed.

Upon return from executive session, the meeting was called to order. Mr. Langen advised that the Board reviewed the proposals for solicitor and discussed the presentations. The Board elected to retain the services of John Lushis of Norris McLaughlin & Marcus. Mr. Dowd made the motion subject to the negotiation of fee schedules. Mr. Koplin seconded the motion. The Board voted unanimously to approve.

Mr. Lushis thanked the Board. He advised that before they adjourn, he had a comment not related to the solicitor awards. He advised that when NDC makes their presentation to the Board, it should only be a presentation and no action is taken.

ITEM #6 – STAFF REPORT

6.1 Statement of Financial Interest Forms due by February 29, 2016

Ms. McCarthy reminded the Board to return the completed forms to her by February 29, 2016.

ITEM #7 – NEXT MEETING – TUESDAY MARCH 1, 2016

ITEM #8 – ADJOURNMENT

Motion to adjourn made by Mr. Dowd, and seconded by Mr. Koplin.

ATTEST:


Nina McCarthy, DCED Executive Secretary


Shawn Langen, Chairperson