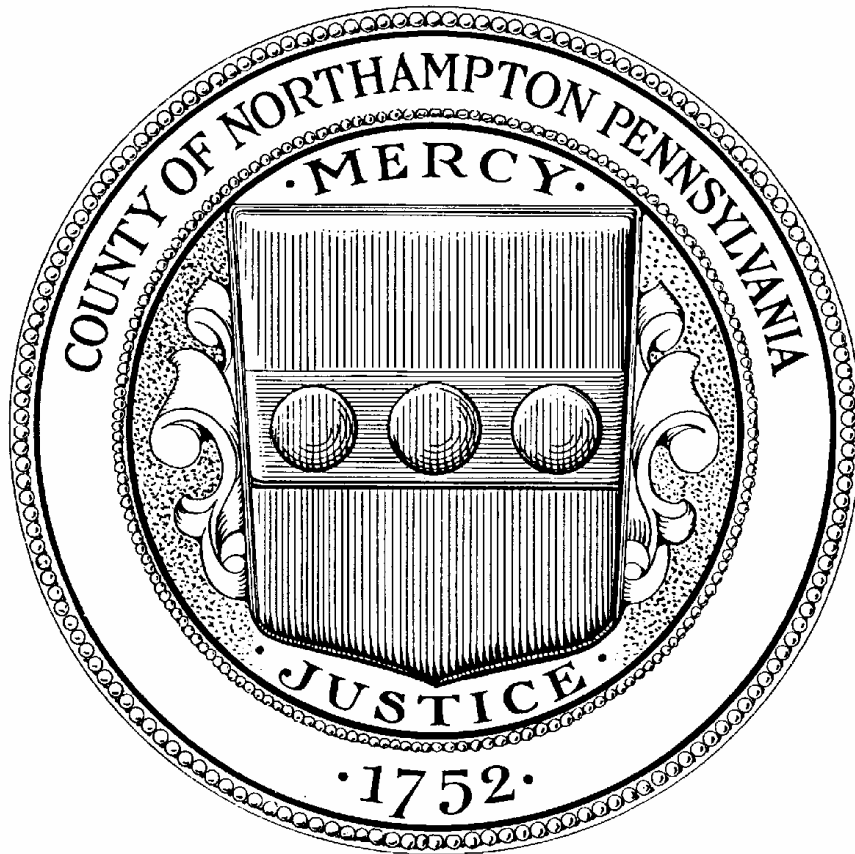


2009
APPROVED
ANNUAL BUDGET



COUNTY OF NORTHAMPTON
EASTON, PENNSYLVANIA

COUNTY OF NORTHAMPTON

2009 BUDGET

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PROGRAM DESCRIPTIONS

General Government

- Legislative – Council and administrative support staff, oversees contingency (supplemental funding for all programs)
- Executive and Administrative – Executive, Solicitor and Human Resources plus the Department of Community and Economic Development which oversees solid waste and grants including hotel tax and affordable housing, and the Department of Administration which oversees administrative services, weights and measures certification, agricultural extension services, voter registration, farmland preservation, emergency management services, the water and soil conservation program and the open space initiative
- Fiscal Operations and Internal Audit – the Department of Fiscal Affairs oversees budgeting, accounting and financial reporting, recorder of deeds, procurement, information services, assessment and tax billing, geographic information system, revenue collection, disbursements, payroll and County records improvement; the Controller oversees performance and compliance auditing
- Authorities, Boards, and Commissions

Court System and Corrections

- District Attorney – public prosecutor, oversees the driving under the influence (DUI) processing centers
- Sheriff – provides service of legal documents, prisoner transport, and security for County facilities
- Coroner – conducts investigations to determine cause of death
- Public Defender – provides legal counsel for indigents
- Department of Corrections – facility for housing inmates awaiting trial and those convicted with maximum sentences of less than five years
- Department of Court Services – oversees civil, criminal, register of wills, orphans court and archives
- Department of Court Administration – oversees court operations, domestic relations, probation and parole (including the operation of the juvenile justice center), magisterial district judges, DUI (exclusive of processing centers), and the law library
- Department of Fiscal Affairs – a portion of the County Records Improvement Fund which is collected by and used for the Court System and Corrections Program, and constable fee processing

Public Works

- Administration and Capital Improvements – oversees the Public Works divisions and directs the design, construction and contract administration of capital improvements
- Parks and Recreation – provides for the improvement and development of the County's park system and grounds maintenance of County facilities
- Open Space Initiative – park development and land purchase for the preservation of open space
- Vector Control – conducts the mosquito abatement program and coordinates the gypsy moth spraying program
- Custodial Services – provides for custodial and janitorial services for all County facilities
- Building Operations and Maintenance - provides preventive maintenance, minor improvements and repairs on County-owned buildings and equipment
- Bridge Maintenance, Interchange Illumination, and Reconstruction and Replacement (Liquid Fuels Tax) – provides for the maintenance and reconstruction of the County's bridges and the expenditures associated with the highway lighting repair and illumination for interchanges on routes 22 and 33 in the County
- Pass Through Grants – Community Development Grants provide funding for road construction, housing rehabilitation, and water and sewer improvements

Human Services

- Administration – plans, coordinates and delivers services through the operation of its divisions
- Grants – distributes grants to community agencies
- Veterans Affairs – administers federal and state programs and services to County veterans
- Gracedale Nursing Home – County-owned and operated long-term care facility
- Mental Health – treatment and services to people with serious mental illness
- Developmental Programs – services to maintain individuals in their home or in community-based settings
- Children, Youth and Families – provides protection and placement services for dependent and abused children and their families
- Area Agency on Aging – services to individuals aged 60 and over
- Drug and Alcohol – prevention, intervention, and treatment services for people of all ages involving drug or alcohol abuse
- HealthChoices – managed care for mental health and substance abuse Medical Assistance recipients

Capital Projects

- 2001 Bond Issue Projects – Courthouse expansion, Prison annex, County open space land acquisition and parks improvements, Gracedale Nursing Home renovations, and grants for municipal park land acquisition, farmland preservation, infrastructure, and fire school improvements.
- 2009 Bond Issue Projects – Courthouse window replacement and parking deck renovations, Juvenile Justice Center expansion, Gracedale window replacement, and bridge replacements.

**OPERATING AND CAPITAL BUDGETS
FOR THE YEAR 2009**

	<u>Personnel</u>	<u>Operating</u>	<u>Debt Service</u>	<u>Capital</u>	<u>Total Appropriations</u>
General Government					
Council	\$ 371,400	149,600	-	-	521,000
Executive	155,900	17,200	-	-	173,100
Controller	675,400	14,000	-	-	689,400
Solicitor	377,100	32,000	-	-	409,100
Human Resources	863,500	390,000	-	-	1,253,500
Community & Econ. Dev. Dept:					
Community & Econ. Dev.	385,600	176,000	-	-	561,600
Solid Waste	-	91,600	-	-	91,600
Affordable Housing	-	1,483,300	-	-	1,483,300
Pass Through Grants	-	310,800	-	-	310,800
Grants	-	143,700	-	-	143,700
Hotel Room Rental Tax	-	1,091,000	-	-	1,091,000
Total Comm & Econ Dev	<u>385,600</u>	<u>3,296,400</u>	<u>-</u>	<u>-</u>	<u>3,682,000</u>
Fiscal Affairs Department					
Financial Planning & Control	888,300	167,200	8,957,000	750,000	10,762,500
Revenue	658,400	184,200	-	-	842,600
Disbursements	333,800	47,000	-	-	380,800
Assessment	1,045,200	78,500	-	-	1,123,700
Geographic Information					
System	200,900	9,800	-	-	210,700
Procurement	350,000	39,000	-	-	389,000
Recorder of Deeds	687,900	205,400	-	-	893,300
Information Services	-	3,570,800	-	172,800	3,743,600
Total Fiscal Affairs	<u>4,164,500</u>	<u>4,301,900</u>	<u>8,957,000</u>	<u>922,800</u>	<u>18,346,200</u>
Administration Department					
Administration	303,900	1,110,000	-	-	1,413,900
Authorities, Boards and Commissions					
Administrative Services	850,300	919,000	-	-	1,769,300
Administrative Services	265,200	613,500	-	-	878,700
Farmland Preservation	128,200	68,500	-	-	196,700
Conservation District	460,000	408,800	-	-	868,800
Weights and Measures	130,300	14,100	-	-	144,400
Conduct of Elections	497,700	410,600	-	-	908,300
Agricultural Extension	53,700	218,000	-	-	271,700
Open Space Initiative	-	4,385,500	-	-	4,385,500
Emergency Management Services					
Services	3,759,100	2,704,300	177,600	-	6,641,000
Total Administration	<u>6,448,400</u>	<u>10,852,300</u>	<u>177,600</u>	<u>-</u>	<u>17,478,300</u>
Transfers to Other Programs	<u>-</u>	<u>(2,444,500)</u>	<u>-</u>	<u>-</u>	<u>(2,444,500)</u>
Total General Government	<u>\$ 13,441,800</u>	<u>16,608,900</u>	<u>9,134,600</u>	<u>922,800</u>	<u>40,108,100</u>

**OPERATING AND CAPITAL BUDGETS
FOR THE YEAR 2009**

	<u>Personnel</u>	<u>Operating</u>	<u>Debt Service</u>	<u>Capital</u>	<u>Total Appropriations</u>
Court System and Corrections					
District Attorney	\$ 3,243,200	412,500	-	-	3,655,700
Sheriff	4,891,800	368,500	-	-	5,260,300
Coroner	421,700	337,400	-	-	759,100
Public Defender	1,012,700	243,200	-	-	1,255,900
Corrections	20,399,000	8,400,800	-	480,000	29,279,800
Court Services Department					
Administration	302,400	3,500	-	-	305,900
Civil	1,312,000	240,800	-	-	1,552,800
Criminal	826,900	136,400	-	-	963,300
Register of Wills	201,800	13,100	-	-	214,900
Orphans Court	203,000	18,500	-	-	221,500
Archives	202,200	44,700	-	-	246,900
Total Court Services	<u>3,048,300</u>	<u>457,000</u>	<u>-</u>	<u>-</u>	<u>3,505,300</u>
Court Administration Department					
Administration and Operations	4,141,000	1,376,500	-	54,000	5,571,500
Magisterial District Judges	2,884,700	1,258,400	-	-	4,143,100
Law Library	66,000	197,300	-	-	263,300
Domestic Relations	3,719,700	989,800	337,500	-	5,047,000
Juvenile Probation	1,938,400	182,200	-	-	2,120,600
Adult Probation	1,561,300	150,000	-	-	1,711,300
Juvenile Justice Center	4,242,100	3,311,100	382,900	-	7,936,100
Driving Under the Influence (DUI)	578,900	56,400	-	-	635,300
Total Court Administration	<u>19,132,100</u>	<u>7,521,700</u>	<u>720,400</u>	<u>54,000</u>	<u>27,428,200</u>
Fiscal Affairs Department					
County Records Improvements	-	1,016,200	-	-	1,016,200
Constables	-	400,000	-	-	400,000
Total Fiscal Affairs	<u>-</u>	<u>1,416,200</u>	<u>-</u>	<u>-</u>	<u>1,416,200</u>
Total Court System and Corrections	<u>\$ 52,148,800</u>	<u>19,157,300</u>	<u>720,400</u>	<u>534,000</u>	<u>72,560,500</u>
Public Works					
Administration	\$ 271,000	83,000	-	-	354,000
Park Maintenance and Development	1,143,900	269,000	-	135,000	1,547,900
Vector Control	142,400	58,200	-	-	200,600
Custodial Services	1,411,300	178,500	-	-	1,589,800
Operations and Maintenance	1,656,300	1,959,100	-	400,000	4,015,400
Bridge Maintenance (Liquid Fuels Tax)	223,900	893,200	-	1,083,800	2,200,900
Support Transfers	-	(2,027,300)	-	-	(2,027,300)
Community Development Grants	-	4,021,700	-	-	4,021,700
Open Space Initiative	-	-	-	3,300,800	3,300,800
Total Public Works	<u>\$ 4,848,800</u>	<u>5,435,400</u>	<u>-</u>	<u>4,919,600</u>	<u>15,203,800</u>

**OPERATING AND CAPITAL BUDGETS
FOR THE YEAR 2009**

	<u>Personnel</u>	<u>Operating</u>	<u>Debt Service</u>	<u>Capital</u>	<u>Total Appropriations</u>
Human Services					
Administration	\$ 1,479,400	224,700	-	-	1,704,100
Grants	142,200	12,587,500	-	-	12,729,700
Veterans Affairs	121,800	158,200	-	-	280,000
Gracedale Nursing Home	44,388,600	16,886,100	651,300	250,000	62,176,000
Mental Health	2,268,100	5,953,200	-	8,400	8,229,700
Developmental Programs	3,137,300	28,951,100	-	1,500	32,089,900
Children, Youth and Families	8,087,300	13,480,700	-	8,700	21,576,700
Area Agency on Aging	3,139,100	3,948,900	-	-	7,088,000
Drug and Alcohol	660,000	2,696,000	-	-	3,356,000
HealthChoices	403,600	48,592,700	-	-	48,996,300
Support Transfers	-	(1,680,900)	-	-	(1,680,900)
Total Human Services	\$ 63,827,400	131,798,200	651,300	268,600	196,545,500
Contingency					
	\$ -	250,000	-	-	250,000
Capital Projects					
2001 Bond Issue Projects	\$ -	4,072,700	3,800	1,779,900	5,856,400
2009 Bond Issue Projects	-	250,000	-	13,000,000	13,250,000
Total Capital Projects	\$ -	4,322,700	3,800	14,779,900	19,106,400

**REVENUES AND EXPENDITURES SUMMARY
FOR THE YEAR 2009**

	<u>Taxes</u>	<u>Intergov- ernmental</u>	<u>Fees, Fines Charges, Miscellaneous and Interest</u>	<u>Budgetary Fund Balances & Other Financing Source</u>	<u>Total Revenues</u>
Revenues:					
General Government	\$ 83,020,000	747,000	9,348,800	19,621,500	112,737,300
Court System and Corrections	-	9,609,200	9,378,200	1,199,200	20,186,600
Public Works	-	5,661,700	208,000	1,800,800	7,670,500
Human Services	-	156,747,200	13,691,500	13,634,800	184,073,500
TOTAL OPERATING BUDGET	<u>83,020,000</u>	<u>172,765,100</u>	<u>32,626,500</u>	<u>36,256,300</u>	<u>324,667,900</u>
Capital Projects	-	-	253,300	18,853,100	19,106,400
TOTAL COMBINED OPERATING AND CAPITAL PROJECTS	<u>\$ 83,020,000</u>	<u>172,765,100</u>	<u>32,879,800</u>	<u>55,109,400</u>	<u>343,774,300</u>

	<u>Personnel</u>	<u>Operating</u>	<u>Debt Service</u>	<u>Capital</u>	<u>Total Expenditures</u>
Expenditures:					
General Government	\$ 13,441,800	16,608,900	9,134,600	922,800	40,108,100
Court System and Corrections	52,148,800	19,157,300	720,400	534,000	72,560,500
Public Works	4,848,800	5,435,400	-	4,919,600	15,203,800
Human Services	63,827,400	131,798,200	651,300	268,600	196,545,500
Contingency	-	250,000	-	-	250,000
TOTAL OPERATING BUDGET	<u>134,266,800</u>	<u>173,249,800</u>	<u>10,506,300</u>	<u>6,645,000</u>	<u>324,667,900</u>
Capital Projects	-	4,322,700	3,800	14,779,900	19,106,400
TOTAL COMBINED OPERATING AND CAPITAL PROJECTS	<u>\$ 134,266,800</u>	<u>177,572,500</u>	<u>10,510,100</u>	<u>21,424,900</u>	<u>343,774,300</u>

CAPITAL PROJECTS SUMMARY

	Recommended Total <u>Budget</u>	Expended Through <u>2007</u>	2008 Projected <u>Expenditures</u>	2009 Budgeted <u>Expenditures</u>
<u>Project Expenditures</u>				
2001 Bond Issue Projects	\$ 119,829,722	108,863,497	5,109,300	5,856,400
2009 Bond Issue Projects	13,250,000	-	-	13,250,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL	<u>\$ 133,079,722</u>	<u>108,863,497</u>	<u>5,109,300</u>	<u>19,106,400</u>

	Funding <u>Required</u>	Appropriated <u>Through 2007</u>	2008 <u>Funding</u>	2009 <u>Appropriations</u>
<u>Project Funding by Source</u>				
2001 Bond Issue Projects	\$ 119,829,722	119,727,714	98,708	3,300
2009 Bond Issue Projects	13,250,000	-	-	13,250,000
Budgetary fund balance	-	-	10,864,217	5,853,100
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL	<u>\$ 133,079,722</u>	<u>119,727,714</u>	<u>10,962,925</u>	<u>19,106,400</u>

2001 BOND ISSUE PROJECTS

	<u>Recommended Total Budget</u>	<u>Expended Through 2007</u>	<u>2008 Projected Expenditures</u>	<u>2009 Budgeted Expenditures</u>
<u>Grants</u>				
Fire School Association	\$ 314,000	313,919	-	-
Farmland preservation	4,000,000	2,999,997	-	1,000,000
Economic development projects	26,574,600	21,691,911	3,067,200	1,815,500
Park land grants	4,540,944	3,125,696	158,100	1,257,200
	35,429,544	28,131,523	3,225,300	4,072,700
<u>Courthouse Complex</u>				
Courthouse expansion	45,881,800	44,057,460	1,500,000	324,300
Domestic Relations building	4,173,568	4,173,568	-	-
	50,055,368	48,231,028	1,500,000	324,300
<u>Prison</u>				
Prison expansion	25,045,300	24,090,743	10,300	944,200
<u>Gracedale Nursing Home</u>				
Elevator controls upgrade	466,700	466,641	-	-
Replace main steam line	581,600	430,907	144,700	6,000
Fire system code upgrades	896,000	753,268	-	142,700
Roof repair	442,900	442,868	-	-
Miscellaneous improvements	105,700	105,677	-	-
	2,492,900	2,199,361	144,700	148,700
<u>Parks and Recreation</u>				
Lake Minsi/Bear Swamp land	923,800	923,734	-	-
Gall farm land	595,400	595,429	-	-
Louise Moore Park land	354,800	354,739	-	-
Wy-Hit-Tuk Park improvements	151,800	151,827	-	-
Park renovations	204,400	204,353	-	-
Nor-Bath Trail extension	201,400	201,332	-	-
Weaversville Park development	637,000	49,282	225,000	362,700
	3,068,600	2,480,696	225,000	362,700
<u>Costs</u>				
Bond issuance costs	1,637,310	1,637,310	-	-
Debt service bond interest	2,100,700	2,092,836	4,000	3,800
	3,738,010	3,730,146	4,000	3,800
 Total 2001 Bond Issue Projects	 \$ 119,829,722	 108,863,497	 5,109,300	 5,856,400
 <u>Project Funding by Source</u>				
	<u>Funding Required</u>	<u>Appropriated Through 2007</u>	<u>2008 Funding</u>	<u>2009 Appropriations</u>
2001 Bond proceeds, net of refunding	\$ 87,880,371	87,880,371	-	-
2003 Bond proceeds	24,511,591	24,511,591	-	-
2006 Bond proceeds, net of refunding	128,666	128,666	-	-
Bond interest income	7,309,094	7,207,086	98,708	3,300
Budgetary fund balance	-	-	10,864,217	5,853,100
 Total Funding	 \$ 119,829,722	 119,727,714	 10,962,925	 5,856,400

2009 BOND ISSUE PROJECTS

	<u>Recommended Total Budget</u>	<u>2008 Projected Expenditures</u>	<u>2009 Budgeted Expenditures</u>
<u>Courthouse Complex</u>			
Parking deck renovations	\$ 1,500,000	-	1,500,000
Replace Courthouse windows	2,000,000	-	2,000,000
	3,500,000	-	3,500,000
<u>Juvenile Justice Center</u>			
Juvenile Justice Center expansion	5,500,000	-	5,500,000
<u>Gracedale Nursing Home</u>			
Window replacement	3,000,000	-	3,000,000
<u>Public Works</u>			
Bridge reconstruction	1,000,000	-	1,000,000
<u>Costs</u>			
Underwriters discount	75,000	-	75,000
Bond issuance costs	175,000	-	175,000
Total 2008 Bond Issue Projects	\$ 13,250,000	-	13,250,000
<u>Project Funding by Source</u>			
	<u>Funding Required</u>	<u>2008 Funding</u>	<u>2009 Appropriations</u>
2008 Bond proceeds	\$ 13,000,000	-	13,000,000
Bond interest income	250,000	-	250,000
Total Funding	\$ 13,250,000	-	13,250,000

COUNTY CONTRIBUTION TO SPECIAL REVENUE FUNDS
FOR THE YEAR 2009

	<u>County Contribution</u>
Special Revenue Funds:	
General Government:	
Community and Economic Development	\$ 193,100
Emergency Communications and 911 Oversight	3,210,600
Open Space Initiative	1,500,000
	<hr style="width: 100%; border: 0.5px solid black;"/> 4,903,700
Court System and Corrections:	
Domestic Relations	1,524,700
Juvenile Justice Center	3,245,700
	<hr style="width: 100%; border: 0.5px solid black;"/> 4,770,400
Public Works:	
Liquid Fuels Tax (Bridge Maintenance)	5,000
Open Space Initiative	2,100,000
	<hr style="width: 100%; border: 0.5px solid black;"/> 2,105,000
Health and Human Services:	
Area Agency on Aging	862,000
Children, Youth and Families	3,863,000
Drug and Alcohol	330,700
Gracedale Nursing Home	6,125,000
Mental Health	446,600
Developmental Programs	541,500
	<hr style="width: 100%; border: 0.5px solid black;"/> 12,168,800
 Total County Contribution	 <hr style="width: 100%; border: 0.5px solid black;"/> <u>\$ 23,947,900</u>

County Contribution indicates the amount of real estate tax revenue necessary to balance the budgets and support the programs and services accounted for in the special revenue funds. For accounting purposes, General Fund contributions to other funds are treated as transfers between funds to avoid double-counting revenues and expenditures.